

## Disclosure Statement

### **Please read the following information carefully**

1. The goal of Student Academic Support Services and Inclusion (SASSI) is to facilitate and enhance the learning effectiveness of students. It is essential that students understand that difficulty with an academic task may not necessarily be related to cognitive ability, but may be due to differences in learning styles or modalities; previous academic experiences; language skills; or adjustment to the academic, physical, psychological or social demands of the environment.
2. Individual goals of meetings are established between the educational specialist/coach and the student.
3. The role of the SASSI educational specialist is to provide academic coaching. If it becomes apparent that other kinds of assistance are needed, appropriate referrals will be made.
4. All records are kept locked with limited access and are not a part of the student's academic record. No information is released without the written consent of the student.

Information shared between the educational specialist and the student is strictly confidential. Information would only be disclosed without your consent in the following circumstances:

- a. If the student indicates they would do harm to themselves or others. Due to legal and ethical responsibilities, SASSI staff will break confidentiality regardless of if the student takes action or not.
  - b. If there is suspected child abuse, elder abuse, domestic violence or dependent adult abuse.
  - c. If a student is required in writing to come to the SASSI by a college, then the college will be informed of the student's attendance. No other information will be released without the consent of the student.
  - d. If there is a medical emergency.
  - e. Disclosure required by law.
5. Also, SASSI has a primary goal of promoting student progress in the various programs offered by UTHSC. Sometimes during interactions with students, we may notice troubling behaviors that may be concerning, but do not seem to trigger our feeling that we should call the police, i.e. are not criminal or immediately endangering public safety. These "concerning behaviors" might be threats (of any kind), violence, a sense that someone has lost touch with reality, disruptive classroom behavior, change in appearance, etc. In these cases, the observed behaviors might be discussed with the Care Team or the Behavioral Intervention Team to affect meaningful interventions for the health, safety and well-being of a student along with the safety of the Campus. Information in these situations will only be shared when it aids in obtaining ongoing care and ensuring safety.

If one of the preceding situations (other than staff/administrative sharing) arises, the staff member will make every effort to fully discuss it with the student before taking any action and will limit disclosure to what is necessary. In some emergency situations, there may **not** be an opportunity to discuss disclosure with the student before action is taken.

6. As part of the training required for practicum and internship students, consent may be requested to participate in audio/video recorded SASSI sessions. These recordings will only be used to aid in supervisory

and educational purposes and will not be used for any other purpose without the student's written consent. All recordings are erased and destroyed at the end of the practicum/internship student's training.

7. If at any time a student is unhappy with the quality of service being provided, the student should contact the SASSI director. Should action need to be taken, the student's identity will remain confidential unless otherwise requested.
8. Should a mental health emergency arise, students may call 901-448-5630 during normal business hours. For after-hours mental health emergencies, students can call 901-690-2273 or the Student Assistance Program at 1-800-327-2255 which is available 24 hours a day.

**I have read and understand the goals and purposes of the SASSI. I also understand the confidential relationship between SASSI staff and myself, and I am fully aware of the limitations of this confidentiality. I have been provided a copy of this information.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Witness