

Student Composite, Graduation Program, Yearbook, & Communications Material Consent Form

The Family Educational Rights and Privacy Act (FERPA) allows the release of *directory information* without a student's permission or written release. See: https://academic.uthsc.edu/policy_docs/FERPA-student-notice.php. FERPA also provides University of Tennessee Health Science Center (UTHSC) students the option of restricting the release of directory information without the student's written consent.

UTHSC directory information includes not only such items as your name, classification, college, and university email, but also **any and all photographic, video, electronic images, and/or voices of students' maintained by the** University of Tennessee (UT) or UTHSC. As such and unless a student provides a *written* request to the Registrar to restrict directory information, the UT/UTHSC may include student's directory information in *newsletters, yearbooks, class composites, commencement/graduation programs, articles, news releases, brochures, and other promotional items, communications, or marketing materials.*

Students who restrict the use of directory information are NOT included in class composites, the yearbook, and commencement/graduation programs, and other UTHSC marketing and communication materials. However, we have found that students who restrict the use of directory information may wish to be included in certain UTHSC communications, publications, and marketing materials. We are, therefore, asking you to complete this form to self-select and provide permission for your directory information to be included in the class composite, yearbook, commencement/graduation programs, and/or communications, publications, and marketing materials.

I, (print name) _____, _____, do hereby give my
First Middle Initial Last (Print Student ID Number/885)

permission for UT/UTHSC to include my directory information, including any and all photographic, video, electronic images, and/or voice, in the following:

Check **ALL** that apply below:

Class Composites Yearbooks Commencement Programs

University of Tennessee and/or University of Tennessee Health Science Center

brochures, websites, videos for internal or external use, promotional, media (local and national news), and other marketing and communication materials.

I also agree to the use of my directory information in the above selected communication materials without compensation. This consent shall remain in effect until I provide *written notice* to the UTHSC Office of the Registrar.

Signature

Date

Phone Number – including area code

UTHSC Email Address

For more information, please contact the Office of Student Life, Registrar, or Marketing and Communication at the following:

Office of the Registrar

910 Madison Avenue, Suite 105

Memphis, Tennessee 38163

Tel: 901-448-7703

Email: registrar@uthsc.edu

Office of Student Life

800 Madison Avenue, Suite 800

Memphis, TN 38163

901-448-2839/3339

Communications & Marketing

920 Madison Avenue, Suite 810

Memphis, TN 38163

Phone: (901) 448-5544

communications@uthsc.edu

Revised: July 25, 2016