

UNIVERSITY OF TENNESSEE

COLLEGE OF MEDICINE

M1 & M2 Exam Policies

POLICY STATEMENT:

These exams and testing policies are designed to help prepare you for Step 1 and your third-year NBME Shelf exams. We are in the process of integrating the NBME Basic Science Exams into the first and second-year classes.

Your Exams are administered through ExamSoft/SoftTest and will have approximately 100-125 questions. The exams will last anywhere from 2½ -3 hours with 75/80 seconds per question.

Exams are scheduled in the C109 Computer Lab located in the GEB. Students are randomly assigned to one of two Testing Groups and these groups will alternate testing times. There are no exceptions to this policy unless noted to the right or emailed. The dates with the blue links are available for sign-up as to not conflict with your Lab Practical's or limited testing space. Do not wait till the last minute to sign-up.

Generally, assessments are scheduled for Mondays or Fridays. If scheduled on Friday, the Thursday before the exam is scheduled as a study day (no classes). Since the College of Medicine must share access to testing labs with the six other colleges of the Health Science Center (HSC), days and time may vary slightly to fit into the larger HSC schedule.

You should arrive NO LATER than 5 minutes prior to your exam time. We may begin the exam promptly at the scheduled start time or earlier. Failure to report to the exam location on time may result in not being allowed to take the exam at that time and will have to be rescheduled.

National Board of Medical Examiner (NBME) policies regarding test administration are followed for all assessments and exams. You are only allowed to bring your UT ID with your ID number into the exam. We will supply you with scratch paper and pencils for notes and calculations. Used scratch paper must be discarded in the wastebasket/recycle container provided & pencils returned. Do not remove scratch paper from the Computer Testing Center. Failing to do so may result in a failing grade on the exam.

Do not bring cell phones, cameras, calculators, smart watches, wallets, beepers, backpacks, briefcases, books, beverages/food, pencils, pen, paper, purses, coats, or hats. Approach the security for this exam as you did for your MCAT exam. You may wear a sweater or light jacket as the room may be cool. Failure to comply on USMLE exams can result in being directed to leave the testing center, a failing grade on the exam, and being barred from taking future USMLE exams.

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In the case of emergency (e.g., fire alarm, power failure) students should power down the computer and exit the building immediately. When it is safe to return, student should return to the same computer station and restart the computer. The testing software will readmit the student to the exam at the place where administration was disrupted with no loss of time.

You must notify Ms. McQueen & Dr. Ryan immediately to reschedule your assessment for emergencies and at least 2 weeks prior to your assessment to reschedule for educational reasons. This means your request is pending and does not mean your request has been approved.

If you have a last minute emergency you must contact Ms. McQueen as soon as possible via Phone Call, Text Message, or E-mail.

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