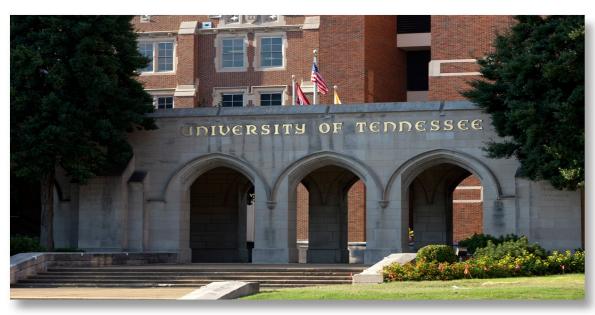


### Informational Update

Catherine R Womack, MD, FACP Associate Dean of Student Affairs and Admissions



## THE UNIVERSITY OF TENNESSEE HEALTH SCIENCE CENTER



Catherine R Womack, MD, FACP
Associate Dean of Student Affairs and
Admissions



Dr. Sara Cross Assistant Dean Student Affairs



Dr. Deirdre James Assistant Dean Student Affairs



Dr. Matthew Ennis
Director of Student Research



Dr. Nia Zalamea Assistant Dean Student Affairs



Javier Calzadillas Student Affairs Manager



Geanette Marchain
Sr. Administrative Assistant



### Reviewing the following

- MSPE
- Careers in Medicine
- Specialty Advisor
- Specialty Resources Chair Letters, Grades,
   Scores, Match Information, etc.



Medical Student
Performance Evaluation
(MSPE)





### THE MSPE...

Is neither a letter of recommendation nor a prediction of future performance in residency

#### The University of Tennessee Health Science Center College of Medicine

#### MEDICAL STUDENT PERFORMANCE EVALUATION

for

#### JOHN DOE

October 1, 2017 Page 1

#### IDENTIFYING INFORMATION

John Doe is currently a fourth-year medical student in good standing at the University of Tennessee Health Science Center, College of Medicine in Memphis, Tennessee.

#### UNIQUE CHARACTERISTICS

- Mr. Doe is very interested in research. He has worked to develop a CAR t-cell model with Dr. Geiger at St. Jude and on genetic correlation for statin-induced myopathy with Dr. Elam at the VA.
- He loves to teach and during medical school, he has tutored elementary school children and has assisted as a teaching Scholar for the Principles of Medicine class.1
- He has coordinated and worked in fundraising events for Habitat for Humanity from 2010-2014.

#### ACADEMIC HISTORY

Date of Initial Matriculation in Medical School:

08/01/2014

Date of Expected Graduation from Medical School:

05/25/2018

Please explain any extensions, leave(s) of absence, gap(s), or break(s) in the student's educational program.

Not Applicable.

Information about the student's prior, current, or expected enrollment in, and the month and year of the student's expected graduation from dual, joint, or combined programs.

Not Applicable.

Was the student required to repeat or otherwise remediate any course work during his/her medical education? If yes, please explain.

No

Not Applicable.

Was this student the recipient of any adverse action(s) by the medical school or its parent institution?

No

Not Applicable.



- Identifying Information
  - Identifies you as a fourth-year student at UTHSC
  - AOA distinction automatically (if applicable)
- Personal Comments / Noteworthy Achievements
  - 3 main points about you
  - You help write them
- Academic History
  - Graduation and matriculation dates
  - Breaks, gaps, LOA
  - Transfer school / dual degreed program info
  - Explanation of remediated coursework
  - Explanation of adverse actions



### Noteworthy Characteristics derived from CV

- Fluent in Spanish-Ms. Sara Smith has maintained proficiency in Spanish by seeking out opportunities with Spanish-speaking patients at Church Health Center and medical Spanish-self study.
- Career Military-Ms. Smith is a devoted member of our Armed Forces and has
  plans to spend her entire medical career in the US Army, where she will
  serve as an Army Officer and a physician. She hopes to provide unsurpassed
  quality care to active-duty soldiers, veterans, and their families.
- Sara loves teaching and has been an Anatomy tutor for 3 years. She
  individualized the teaching to prioritize that her tutees get the most out of
  their tutoring session with her. She would allot extra time every session to
  allow for comfortable pacing if needed and volunteered her personal time for
  supplemental learning. The sessions were followed up with emails providing
  good resources and often she would share her own notes.

October 1, 2017 Page 2

#### ACADEMIC PROGRESS

#### Professional Performance

John Doe has met all the stated objectives for professionalism.

#### Preclinical Coursework

Mr. John Doe was noted to have an appropriate attitude during SPED encounters and be amenable to constructive criticism. He was judged to be at the level of his peers. His patient exam was seen as organized. He was evaluated as ready for the second year. After completing the M2 year, he was felt to be ready to advance to the next year.

#### Clinical Clerkships & Elective Rotations (in chronological order)

#### PEDIATRICS (MAY 2016) (MEMPHIS CAMPUS) GRADE: B

Overall course grade based on: Written Exam: 35%; Oral Exam: Slide Exam 10%; Clinical Performance: 55%

He was encouraged to continue reading to broaden his differential. He should also practice presenting cases so that he is more comfortable. He was able to appropriately research a topic of interest and present it to the team. He accepts constructive criticism well. He is appropriate for his level of training. He has improved in his oral presentations over the month. He works well with the team.

#### OB/GYN (JULY 2016) (MEMPHIS CAMPUS) GRADE: B

Overall course grade based on: Written Exam: 30%; Oral Exam: N/A; Clinical Performance: 70%

He was a pleasure to work with and eager to participate in patient care and to learn. He had a solid knowledge and was eager to learn. He was very organized in presentations and notes, and it was easy to follow his train of thought.

#### FAMILY MEDICINE (SEPTEMBER 2016) (KNOXVILLE CAMPUS) GRADE: A

Overall course grade based on: Written Exam: 30%; Oral Exam: 20%; Clinical Performance: 50%

There were no problems with John's progress notes and oral presentations. He seemed to know his patients well. He was eager to participate in decision-making on patients for which he was assigned. He interacted well with all of the patient care team and was engaging and respectful of patients. He is functioning well at this level of training. He had outstanding oral presentations with concise and complete problem lists. He was a very thorough problem solver. He is operating at nearly the level of a PGY1. He has a bright future. He will do well in whatever field of medicine he chooses to pursue. He was great to work with and always willing to help the team. He gave informative presentations. He was able to answer clinical questions and use evidence-based medicine to support patient management. He was a great team member. He respects patients and is dedicated to providing the best care. He had well-written notes and was able to make adjustments throughout the month based on verbal feedback. He was an asset to the team. He took ownership of his patients. He went the extra mile to make sure all the data was collected on his patients by following up on test results. He spent extra time researching an insulin lab test and causes of hypoglycemia, when faced with a difficult patient.

#### SURGERY (NOVEMBER 2016) (KNOXVILLE CAMPUS) GRADE: B

Overall course grade based on: Written Exam: 40%; Oral Exam: 15%; Clinical Performance: 45%

He was a contributor to the team. He has good potential. He is a good learner. He was reserved, but he adapted when prompted to be an active learner. He was polite and pleasant. Listened and applied feedback particularly on technical skills.



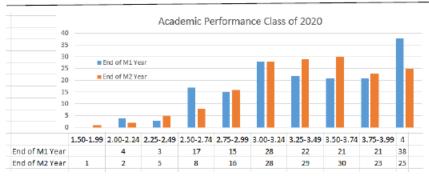
- Academic Progress
  - basic sciences & introduction to clinical medicine (PCM)
  - required clinical core clerkships and electives reported thru mid-October

#### UNIVERSITY OF TENNESSEE HEALTH SCIENCE CENTER COLLEGE OF MEDICINE

October 1, 2019 Page 1

#### APPENDIX A

#### ACADEMIC PERFORMANCE FOR THE CLASS OF 2020 Preclinical/Basic Science Coursework



	F	Percentage With Each Grade								
YEAR ONE	A	В	С	F	Р					
Structural Basis of Normal Body Function	42	41	15	2						
Molecular Basis of Normal Body Function	55	35	8	1						
Common Mechanisms of Disease	35	54	11	1						
Org Sys: Hematological, Cardiovascular, Renal	36	48	14	0						
Principles of Clinical Medicine I	87	13	0	0						
Principles of Clinical Medicine II	72	28	0	0						
Longitudinal Scholar's Program					100					
YEAR TWO	Α	В	С	F	Р					
Org Sys: Pulm, Derm, Rheum, Musculoskeletal	43	45	13	0						
Org Sys: Endocrine, Reproductive, GI Liver	61	35	4	0						
Org Sys: Central/Peripheral Nervous Sys, Psych	33	47	21	0						
Org Sys: Infection and Immunity					100					
Principles of Clinical Medicine III	76	23	1	0						
Principles of Clinical Medicine IV	93	6	1	0						
Longitudinal Scholar's Program					100					





- Appendices
  - A bar graph of performance relative to peers in each preclinical course

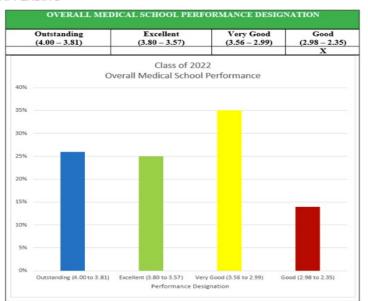
October 1, 2019 Page 2

#### APPENDIX B

### ACADEMIC PERFORMANCE FOR THE CLASS OF 2020 Core Clinical Clerkships

	Α	В	С	F
Family Medicine (2 Months)	82	76	2	0
Internal Medicine (2 Months)	63	97	3	0
Neurology (1 Month)	96	68	0	0
Obstetrics & Gynecology (2 Months)	101	62	1	0
Pediatrics (2 Months)	69	84	1	0
Psychiatry (1 Months)	102	60	0	1
General Surgery (2 Months)	46	111	2	2

#### APPENDIX D





- B bar graph of performance relative to peers in each core clinical clerkship
- C assessment of professional attributes relative to peers
- D bar graph showing overall performances relative to peers

#### COLLEGE OF N October 1, 2019

or unacceptable or institutions, course taken for academic obtain a C or bette

Medical school r

USMLE Step

⇒ Require ⇒ Require Require Not require

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⇒ Comple

⇒ Comple Comple Graduat

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Utilization by the Transcripts." This

> ⇒ Complet Partially

> > Not in c

#### Description of the school personnel

In addition to Memphis can Associate Pro on the Chatta letters so that students are if for coordination

Students are per

⇒ Yes No

University of

#### UNIVERSITY OF TENNESSEE HEALTH SCIENCE CENTER COLLEGE OF MEDICINE

October 1, 2019 Page 4

#### APPENDIX E

Special programmatic emphases, strengths, mission/goal(s) of the medical school

Established in 1911, The University of Tennessee Health Science Center (UTHSC) College of Medicine has gained a reputation for outstanding training in clinical practice. UTHSC is a part of one of the largest academic medical centers in the southeast and is located in one of the largest metropolitan areas in the mid-south. This provides an extensive patient base for our medical education program. UTHSC provides a robust experience in a variety of clinical settings, thanks to our distributed clinical learning environments located in Memphis, Chattanooga and Knoxville, Tennessee. Affiliations with Methodist Le Bonheur Healthcare; Regional One Health; St. Jude Children's Research Hospital; the VA Medical Center, Baptist Memorial Healthcare; Methodist University Hospital; and St. Francis hospital provide unique and diverse experiences for our students on the Memphis campus, while Erlanger Health System, the University of Tennessee Medical Center and the Jackson-Madison County General Hospital provides unique experiences for students on our Chattanooga, Knoxville and Jackson campuses. UTHSC emphasizes comprehensive medical education for students that prepares them for a career in clinical care, academic medicine, or healthcare research, in any discipline that piques their interest. Learmer-centered teaching has prepared the UTHSC graduate to be a team player who is committed to lifelong learning and critical inquiry.

#### Special characteristics of the medical school's educational program:

One unique aspect of the program is the opportunity to engage with the community, in research, and in patient safety and quality activities. The Longitudinal Scholars Program has learners engaged in patient quality and safety issues, beginning with core content through clinically based projects, throughout their medical school experience. Likewise, to the degree that they are interested, learners may have an introductory experience through a complete immersion in research for their four years at UTHSC. Becoming involved with the community, be it in direct clinical care, service or research, is an expectation of all UTHSC students. The curriculum prepares learners for whatever degree of engagement and involvement they desire, but all students emerge from the UTHSC experience prepared to understand and apply clinical research, advocate for the community, and understand the principles and practices of patient quality and safety metrics.

Average length of enrollment (initial matriculation to graduation) at the medical school:

155 Weeks

#### Description of the evaluation system used at the medical school:

The faculty evaluates the academic achievement, acquisition of skills, and attitudes of medical students utilizing a grading system of A, B, C, F, W, WP, WF, I and R in all official reports. Some fourth-year courses may be graded on a pass/fail basis. The performance level and quality value assigned to the performance is as follows:

Α	Quality performance level, consistently outstanding	4
В	Exceeds expectations for satisfactory performance; occasionally outstanding	3
С	Satisfactory	2
F	Unsatisfactory	0

The cumulative grade point average recorded on the transcript from the Registrar is used by the Progress and Promotions Committees (P&P), in part, to make recommendations about the promotion and continuation of students in the curriculum. A P&P Committee is appointed for each matriculating class. The committees are charged by the Dean with monitoring and making recommendations concerning the results of individual students' performance in the curriculum until graduation. The Committees have the option of recommending that a student who completes but fails first/second year courses, or a student who has a cumulative GPA of less than 2.0 at the end of their first or second year, may correct the academic deficiency

#### University of Tennessee HSC College of Medicine



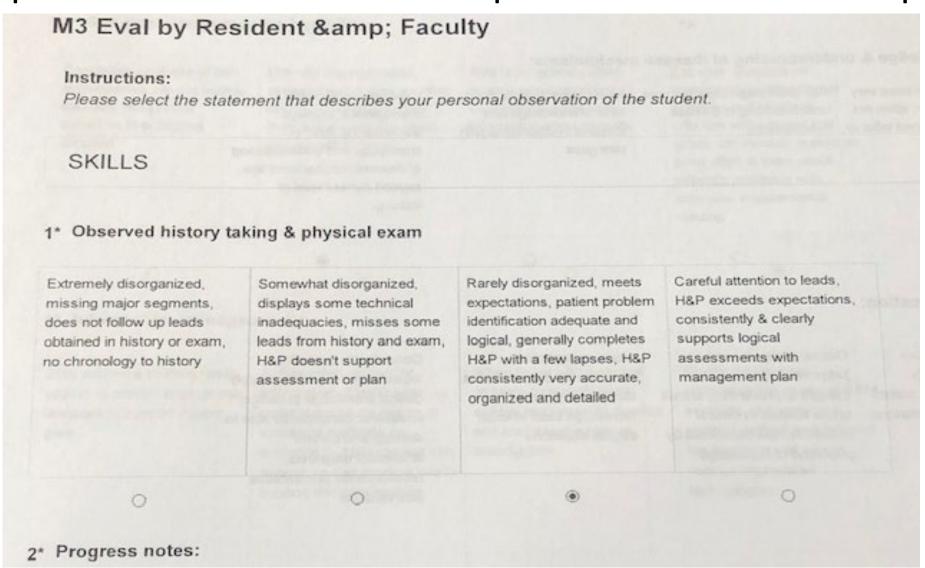
### **MSPE Format**

#### E – medical school information page

- Special programmatic emphases, strengths, mission/goal(s).
- Average length of enrollment (matriculation to graduation).
- Description of the evaluation.
- Med school requirements for successful completion of USMLE.
- Med school requirements for successful completion of (OSCE)
- Utilization of the course, clerkship, or elective director's narrative comments in MSPE.
- Utilization by the med school of the AAMC "Guidelines for Medical Schools Regarding Academic Transcripts.
- Description of the process by which MSPE is composed.
- Are permitted to review the MSPE prior to its transmission.



### Clerkship Evaluation-Geanette to explain the current MSPE process





### **MSPE** Appointment

- Purpose- One last career advising meeting to make sure that you are prepared for your job interview-Matching into the specialty of your choice.
- Meet to go over your CV/Transcript/Clerkship comments/Grades/ Scores and discuss who you are planning to have write your letters of recommendation.
- Remember we will also have Mock Interview Days with the Dean to assure that you excel on your interview day!



### MSPE Meetings with Authors

- How to prepare for your appointments which start in April 2022. Start scheduling mid March. If you know your specialty choice, go ahead and schedule early. If you are not sure, set up a meeting with Dr. Cross or me.
- You will schedule your appointment on our landing page.
   https://liveutk.sharepoint.com/sites/UTHSCCOMCareerCenter
- Your author will need to review your clerkship documents before the meeting. Email your documents in advance of your meeting.
  - Email the clerkship evaluation PDFs to your author at least 48 hours in advance.
  - Share the MSPE document with your author 48 hours in advance as well. (When you send your materials to your MSPE writer, make sure you include the link to your MSPE draft, and make sure you "allow editing" so that the author can edit those drafts.



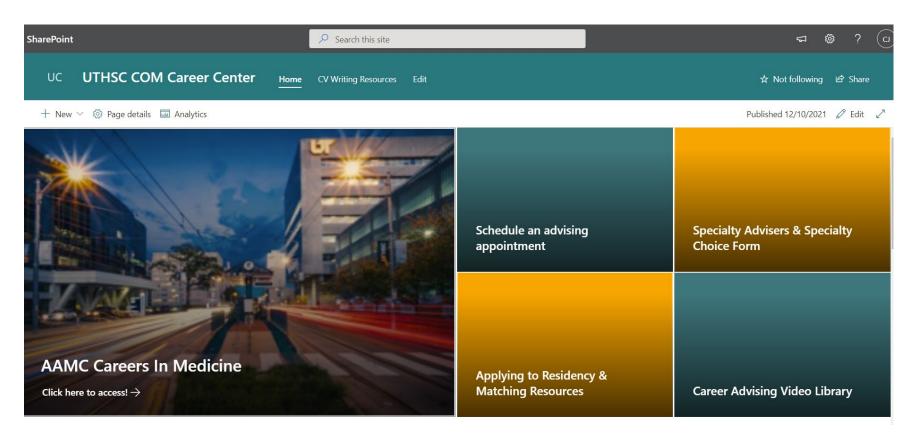
### MSPE Meetings with Authors

- You must have the following already completed to attend the meeting. Be sure and have them prepared.
  - . CV
  - . Personal Statement
  - . Transcript
  - . Noteworthy Characteristics in sentences-Look at the landing page for examples.



### Scheduling your MSPE Appointment

https://liveutk.sharepoint.com/sites/UTHSCCOMCareerCenter



Click "Schedule an advising appointment"



# Questions about the MSPE?





### Careers in Medicine

- You will need to log onto the AAMC website
- You last used this before medical school
- If problems, please contact Javier Calzadillas (jcalzad1@uthsc.edu or 901-448-5531)

AAMC.ORG STUDENTS & RESIDENTS SITE CAREERS IN MEDICINE (CIM) AAMC STORE



Search

Home

**Understand Yourself** 

**Explore Options** 

**Choose Your Specialty** 

Prepare for Residency

Quick Links

#### **Careers in Medicine**

CiM Home / Choose Your Specialty

### **Choose Your Specialty**





https://www.aamc.org/cim/choose-your-specialty



### Purpose of the Specialty Advisor Meeting

- Discuss your fit for the Specialty of your choice and whether you need a parallel plan. (Ex. For Dermatology everyone who applies should be applying to two specialties to assure a match as there are not enough Dermatology slots for the number of students that apply.)
- Go over your grades and scores.
- Discuss the electives that will strengthen your application.
- Review your need for other activities like service or research that can improve your CV.
- If you are not a great fit, you should still consider applying but make sure to have a parallel plan.

#### SPECIALTY CHOICE REVIEW FORM

Please return completed form to Dr. Catherine Womack, Associate Dean for Student Affairs and Admissions (cwomack@uthsc.edu) or Courtney Cook (ccook51@uthsc.edu), Office of Student Affairs, 910 Plaza Room 1031.

			_			
Student Name:	Don't Form		Date:			
Specialty Choice:	Affairs by For	SPECIAL T	Var		pleted by your specialty adv	
What was your Step 1 score? Any f	rebruary.		T CHOICE REVIEW I	2021		
Thinking about your performance during your first ty	Specialty			ORM comp	pleted by your	
	Anesthesiology	Campu	IS Advisor		your specialty adv	Sorto D
match into the specialty you have chosen?	89	Chatt	Frank A III			to Dean of
What factors were important to you when choosin		<b>—</b>	Frank Adkins, MD Vinit Patil, MD		Advisor Empire	
what factors were important to you when choosing		Knox	Robert C		fadkins@anesthesia vpatil@anesthesia	255
		$\vdash$	Robert Craft, MD		vpatil@anesthesia.co	.com
What type of program are you looking for? Where		Mem	Elizabeth Driscoll, M.	D	reraft@ut	m
			Steve Boggs, MD Aaron Rank, MD		TOO HIGO I Have a l	
	ermatology		- J Oleadman Are			
What unique qualities and strengths do you feel					arandk@uthsc.edu jsteadm5@	
	ŀ	M	ukta Panda, MD			
E-		1 1 6	lack D		cara.hennings@erlange mukta.panda@erlange	
What concerns, if any, do you have about your	ergency Medicine				mukta.panda@erlanger. tpatel3@uth	r.org
	C	Jac	ob II		tpate/3@	org
		WD	Pob Hennings, MD, Douglas Gregorie, MD			
What is your parallel plan if you fail to match		Kare	en D. Gregorie, MD			
	h.	Suda	Ive Mendirott	- /	jacob.hennings@gmail.co william.gregorie@erlanger. karen.rogers@erlanger.	m
	Mei					
Please list your planned M4 electives, where		Alan 1	chard Walker, III, MD Taylor, MD	$\rightarrow$	sudave.mendiratta@erlanger.drwalker@utheo.ad	
1.					drwalker@uthsc.edu	er.org
2.		Kito Lo		l m	lancamptaylor@gmail.com	
3.		Jacob H	ra, MD	1 4	atrice do	- 1
4.	Nash	Jason D	rd, MD (riederman, MD (ubino, DO	I Kle	ordi daedu	- /
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The following section must be complete	dicine	Mark Reit	er Mo	ebru	ubino@aol.com ino2@uthsc.edu iter@uths	$\overline{}$
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I have reviewed this student's profi		Leslie Griffi	in, MD	James	s.haynes2@erlanger.org	
I have discussed this student's plan				dr lost	s.naynes2@erlanger.org lassow@erlanger.org e.griffin@erlanger.org	$\overline{}$
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				ssittnic@uth	sc.edu	
Student Signature:						
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### **Specialty Advisors**

#### **Specialty Advisor Form:**

https://forms.office.com/r/6SLWqxq2dM

#### **COM Specialty Advisor Listing:**

https://liveutk.sharepoint.com/:x:/r/sites/COMStudentAffairs/Shared%20Documents/Specialty%20Advisor%20Form/specialty%20advisor/2021-

<u>22%20specialty%20advisor%20list.xlsx?d=wc1e1b905ffc7484ba580</u> d4d911d871c2&csf=1&web=1&e=wOfUki

You will need to meet with your Specialty Advisor. Send your form back to our office by 2/1/22.



### **Specialty Information**

- For competitive programs like orthopedics, you must meet with the Specialty Advisor. They can help you if you do not get enough interviews. However, that must happen by the end of December, or as soon as possible.
- If there are virtual meet and greets for your specialty, you need to attend, so they know who you are and your interest in their program.
- If you want to match out west or be in a certain location, you should be in contact with that program early. You can email after the current match and let them know of your interest.

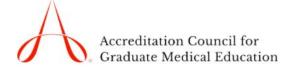
Residency Explorer will allow you to explore and compare residency programs in 11 specialties and compare your profile to applicants who matched at each program.



The Residency Explorer tool delivers insights about residency programs based on original-source, verified data.











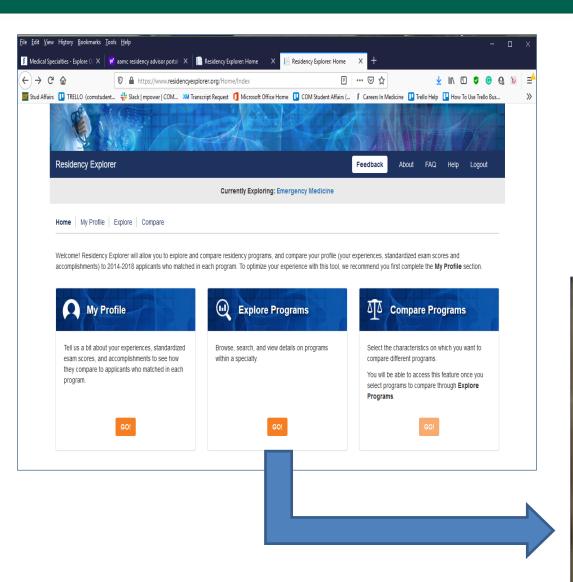








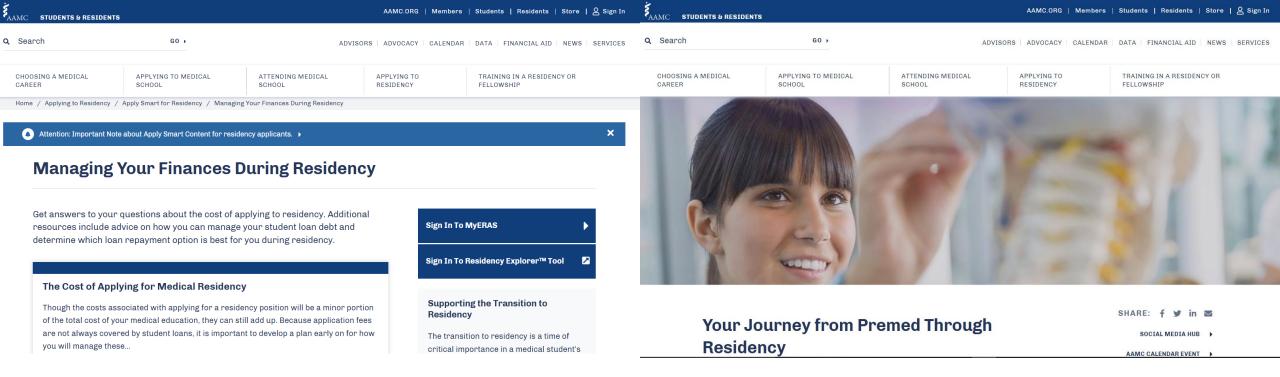




### **AAMC** Residency Explorer

Residency Explorer will allow you to explore and compare residency programs and compare your profile.

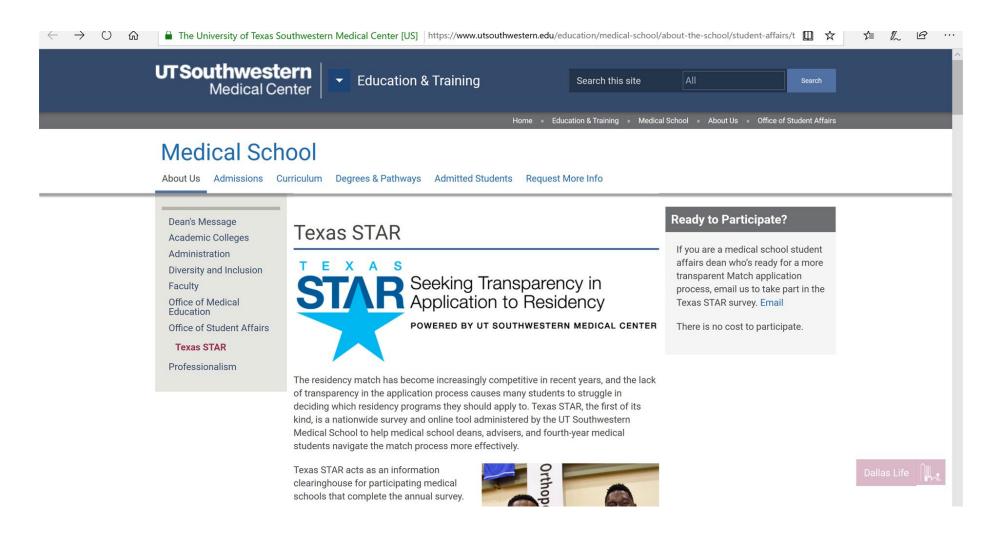
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Programs		Q	Se	lect Sort	-		•		Export I	List Compare Programs		
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- Many Resources on the AAMC website
- <a href="https://students-residents.aamc.org/applying-residency/apply-smart-residency/managing-your-finances-during-residency/">https://students-residents.aamc.org/applying-residency/apply-smart-residency/managing-your-finances-during-residency/</a>



### Texas STAR





### Specialties Requiring Chair Letters

- Medicine-Yes
- Surgery-Yes
- OB/GYN-Yes
- Peds- maybe for some programs
- Med-Peds- need Medicine letter and maybe peds
- Radiology-yes
- Anesthesiology-usually
- Ophtho-Yes
- Derm-Yes
- Pathology-No
- Ortho-Yes
- Neurosurgery-Yes

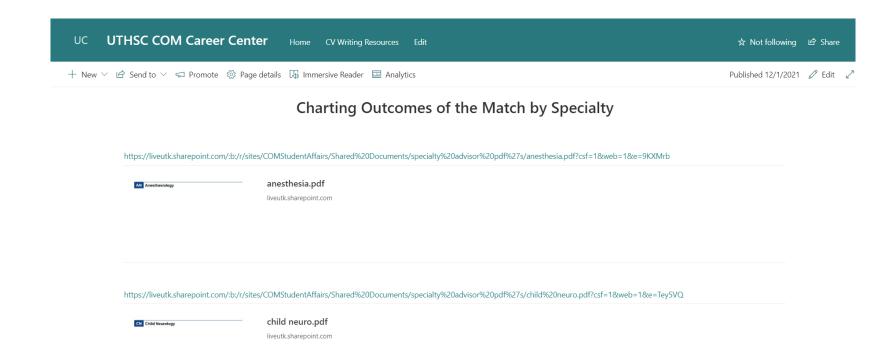


# Specialities that will not interview without a Step 2 score

- Psychiatry will not offer and interview without a Step 2 CK score.
- However, more specialties may require this in the future.
- I strongly urge you to have your Step 2 CK taken by the first week in October.
- Your educational Deans require it by October 31st.



### Specialty Grades, Scores and Match Information



https://liveutk.sharepoint.com/sites/UTHSCCOMCareerCenter/SitePages/Applying-to-Residency.aspx



### M3 Timeline

KEY	
	Can begin completing task, complete task early
	Should be completing task
	Task must be completed, or will occur

	11.11.37	ALIGUAT	OFFITE LIBER	0.070050	NOVEMBER	DESCRIPTO	TANKIN TARK	CCDDIIADV	MARON	ADDU	14437	II IN IE
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Meet with Assistant Dean - Career Advising												
Complete Specialty Choice Review Form												
Identify a Specialty Adviser												
Create CV												
Register ERAS Token												
Apply for Away/Audition Rotations on VSLO												
ERAS - Begin requesting Letters of Rec												
Noteworthy Characteristics												
Personal Statement												
Register for San Francisco Match (ophthalmology)												
Register for AUA Urology Match												
Review BUOMEDNOTE Navy Match												
Review HPERB release Air Force Match												
Research Programs												
Review MSPE												
Register with NRMP												DONE M4
Complete UTHSC COM Residency Interview Survey												DONE M4
Create/Certify Rank Order List												DONE M4
Match Day - Military												DONE M4
Match Day - Urology												DONE M4
Match Day - Opthalmology												DONE M4
Match Day - NRMP												DONE M4
SOAP												DONE M4



### Next Career Advising meeting

We will have workshops on preparing

- CV
- Personal Statement
- Noteworthy Characteristics

Strolling through the Match will be in May 2022.

- However, we have recorded videos for these already on the landing page and so does the AAMC for all of these and much more.
- Career Advising Video Library (sharepoint.com)



# Questions?