

## **Assessment & Scholarly Communications Librarian, University of Tennessee Health Science Center – Memphis, TN [New Position]**

The UTHSC Health Sciences Library is committed to providing outstanding service in the ever-changing environment of academic medicine, healthcare delivery, and biomedical research. We are currently expanding our team of energetic, service-oriented, and collaborative professionals in the Electronic and Collection Services department. Join us in Memphis, TN, an increasingly popular destination for young professionals (according to Time Magazine <http://time.com/4797956/cities-millennials-moving/> and businessinsider.com <https://www.businessinsider.com/these-are-the-5-best-cities-to-start-your-career-2017-11>), where you will enjoy a vibrant cultural and culinary experience coupled with a low cost of living and no state income tax. The Assessment & Scholarly Communications Librarian will report to the Assistant Director for Electronic and Collection Services.

### **RESPONSIBILITIES**

- **Assessment**
  - Collaborates with Library administration to design and implement quantitative and qualitative library assessments to identify user needs, demonstrate library impact, improve services and inform decision-making related to the UTHSC Library strategic plan.
  - In partnership with other Library units, leads the creation of visualizations intended to communicate Library data, assessment results and other related information to guide strategic decision making.
  - Assists with statistic collection and preparing reports to various organizations: AAHSL, ARL, IPEDS etc.
  - Leads the development of tools, strategies for communicating survey and other assessment data to a variety of internal and external audiences.
  - Develops and maintains ongoing processes and tools for the collection, storage, and analysis of Library data.
  - Leads the development of Library training related to assessment data analysis, interpretation, communication, and visualization.
  - Fosters collaboration with other assessment, data, and institutional research professionals at UTHSC and, as appropriate, at other institutions. Actively engages with UTHSC partners in support of library's data visualization efforts.
  
- **Scholarly Communications**

- Develops and implements strategy, in conjunction with liaison librarians, to populate Institutional Repository (IR) (<http://dc.uthsc.edu>) and Faculty Activity report system (Digital Measures' Activity Insight (AI) with data import and self-archiving by UTHSC researchers.
  - Implements, customizes, maintains and supports the AI system used by all colleges, departments, divisions and faculty members. Serves as the main contact for campus stakeholders and Digital Measures (the vendor), managing day-to-day tasks of the AI implementation.
  - Works with archivist to formulate IR policies ensure cohesive organization of content.
  - Coordinates current electronic theses and dissertation processing with Graduate School and students.
  - Consults with and advises faculty on publishing agreements and author rights, including the right to deposit materials in the IR.
  - Advises researchers on research data archiving and storage, including, but not limited to IR.
  - Assigns and reviews IR metadata and related catalog data as needed.
  - Advises researchers and other librarians on copyright, fair use, open access, predatory publishing practices, journal impact factor and other measures.
  - Consults with grant funded researchers to make sure they are in compliance with public access policies.
  - Serve as liaison for campus initiatives such the assignment of identifiers such as ORCIDs and DOIs.
- **Other**
    - Serves as an embedded/liaison librarian to specific academic colleges or departments.
    - Participates and assists in the planning of library events for students and faculty.
    - Participates in the development, implementation, and evaluation of library services, policies, and procedures.
    - Participates in professional activities and professional development.
    - Develop and maintain library Assessment, Scholarly Communication, Open Access, and Copyright LibGuides.
    - Manages or assists with special projects.

## QUALIFICATIONS

### Minimum Requirements for Screening Purpose:

- Master's degree in library/information science from a program accredited by the American Library Association or an equivalent graduate library science/information studies degree (Degree must be awarded prior to start date).
- Knowledge of current academic publishing issues and trends.
- Knowledge and experience of different metadata formats and tools: MARC, Dublin Core, EAD etc.
- Knowledge of technology tools, including mobile devices and web applications.
- Ability to manipulate and transform data from one format/type to another.
- Excellent interpersonal, written and oral communication skills.
- Ability and shown evidence to work collaboratively in a team environment with a strong service orientation.

### Preferred Qualifications:

- Experience with Digital Commons (<https://www.bepress.com/products/digital-commons/>) or other institutional repository system.
- Experience with Activity Insight (<https://www.digitalmeasures.com/>) or other faculty activity reporting system.
- Experience with LibInsight (<https://springshare.com/libinsight/>) or another library statistics platform.
- Bachelor's degree in a science discipline.
- Preference will be given to candidates with a background in or an enthusiasm for the health or life sciences.
- Experience with life science database searching.
- Familiarity with medical vocabulary and evidence-based practice.
- Teaching experience.
- Experience with EndNote or other citation management software.

## BENEFITS

University faculty appointment: This is a 12-month, full-time, non-tenure track faculty appointment. Faculty rank will be at the level of Assistant Professor.

Salary is commensurate with education/experience. \$50,000 minimum for the candidate with the required education and experience.

Generous full benefits package including 24 vacation days; 8 paid holidays; 12 sick days; sick leave bank; multiple comprehensive health care plans, including dental and vision; choice of retirement plans (University contributes 9% and employee contributes 5% of gross salary); longevity pay; 100% tuition reimbursement for employees at any TN public university (50% for spouse and dependent children); free use of Fitness Center for employee (small fee for family); and, more.

For a summary of benefits, see <http://www.uthsc.edu/hr/benefits/documents/benefit-preview-packet-updated.pdf>

The University of Tennessee Health Science Center is an EEO/AA-Title IX/Section 504/ADA Employer.

The University of Tennessee does not discriminate on the basis of race, sex, color, religion, national origin, age, disability or veteran status in provision of educational programs and services or employment opportunities and benefits pursuant to the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990.

## **ABOUT US**

The UT Health Science Center includes the colleges of Dentistry, Graduate Health Sciences, Health Professions, Medicine, Nursing, and Pharmacy; graduate medical education programs in Knoxville, Chattanooga, and Nashville; a community pharmacy residency program in locations across the state; family medicine centers in Knoxville, Jackson, and Memphis; and public and continuing education programs across the state.

The UTHSC Library is an innovative, service-oriented library that supports an integrated program of education, research, service, and clinical care efforts of the university. Our recently renovated facilities have increasingly become the gathering place of choice for our diverse, motivated, and diligent group of scholars.

## **HOW TO APPLY**

**To apply:** Please apply via email to [pgahn@uthsc.edu](mailto:pgahn@uthsc.edu). Applications should include (a) letter of application; (b) curriculum vitae and/or resume; and, (c) the name, email, and phone number of three professional references to:

Paul Gahn, Chair  
Search Committee for Assessment & Scholarly  
Communications Librarian  
Assistant Director for Electronic and Collection Services,  
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[pgahn@uthsc.edu](mailto:pgahn@uthsc.edu)

Review of applications will begin Sept. 24, 2018 and continue until position is filled. Start date is negotiable. Graduates for December 2018 are encouraged to make application. A copy of official college transcripts verifying terminal degree will be required prior to hire.