

Human Resources Campus Updates

Benefits

Please make sure your benefits are correct and up to date on your December payroll **checks**. This will ensure you are being charged the correct premiums for the right coverage. If there are any concerns or incorrect information, you need to contact Benefits immediately.

Benefits is planning a Wills & Estates class in the first quarter of 2018 to encourage proper life planning and beneficiary updates.

Compensation

See below for Tentative Dates for upcoming Compensation Training:

PD Training Dates (Business Managers & Supervisors)

Wed. January 12, 2017	1:30pm- 3:30pm
Thurs. February 8, 2017	1:00pm- 3:00pm

Performance Evaluation Training

Thurs. January 11, 2017	1:00pm-3:00pm	(Business Managers & Supervisor)
Wed. January 24, 2017	1:00pm-3:00pm	(ALL Employees)
Thurs. February 7, 2017	1:30pm-3:30pm	(Business Managers & Supervisor)
Thurs. February 22, 2017	1:30pm-3:30pm	(ALL Employees)
Wed. March 7, 2017	1:30pm-3:30pm	(Business Managers & Supervisor)
Wed. March 8, 2017	1:00pm-3:00pm	(ALL Employees)

All classes will be located at 910 Madison Suite 755 in the Human Resources Training room.