

Name(s) _____ Program _____ Date _____

QI in a BOX Action Item	Action Plan	 Target Date Responsibility
<u>PROBLEM</u> Define Improvement opportunity(s) Background		
<u>CLARIFY</u> What is the current state? Disparities addressed.		
RCA, what is the cause of the problem? 5 Whys		
Type of Measure: Process, Outcome, Efficiency		
Aim statement/Goals (SMART): Specific, measureable, achievable, realistic, and time-bound.		
Feasibility and impact of project, Is the focus narrow enough?		
Who will be on the team (Interprofessional engagement)		
<u>MEASURE</u> What will you measure? How will you get the data? Data collection plan, point of contact, resources.		
What quality metrics and benchmarks will we use?		
<u>IMPROVE</u> PDSA Cycle What will you test? What are the drivers? Countermeasures/Solutions		
<u>ANALYZE</u> How will you know improvement has been made?		
<u>CONTROL</u> What is sustainability plan? Follow-up		

Enter and or Upload QI projects into New Innovation under scholarly activity

Signature of Residents/Fellows participating in the QI project: _____