



**Postdoctoral Office**  
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Memphis  
Knoxville  
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Postdocs,

I am writing to remind you that there you can receive a \$200 incentive for submitting a fellowship application. However, this incentive is available only if you submit your application through the Office of Research Administration **AND** designate the College of Graduate Health Sciences as either your administrative unit or as an affiliated unit. Applications made outside of UTHSC and the College of Graduate Health Sciences are not eligible for the incentive. I've attached a PDF that contains instructions.

Please feel free to contact us about any fellowships that you might be considering. Our colleagues at UCLA have put together a very nice listing of fellowships that are available, as well as the application deadlines (<https://grad.ucla.edu/funding/>). I encourage you to take a look at these opportunities!

My best,  
Monica

### Postdoc Grant Writing Incentive

Please follow these simple instructions to inform the Postdoc Office that you have submitted a grant to a non-UTHSC funding agency:

- 1) Logon to Cayuse at <https://tennessee.cayuse424.com/>;
- 2) Select Cayuse SP;
- 3) On the first page of Cayuse SP under *General Proposal Information*, select your primary department as the Award Admin Unit (Ophthalmology is shown here as an example);
- 4) On that same page, select the College of Graduate Health Sciences as an Affiliated Unit; and

**General Proposal Information**

Admin Unit:

Primary Administrative Contact:

Campus:

Project No:

Short Project Name:

Project Start Date:

Project End Date:

Activity Code:  [Click Here to Choose Activity Code](#)

Proposal Type:

Instrument Type:

How will this proposal be submitted?

Select Submission Method:

Affiliated Unit(s) (if applicable):

[Click Here to Choose Affiliated Unit\(s\)](#)

Select	Unit	Unit Code
<input type="checkbox"/>	Academic Affairs	U070901055
<input checked="" type="checkbox"/>	Admin-Coll of Grad Hlth Scienc	U071131001
<input type="checkbox"/>	Admin-Coll of Health Professio	U070437001
<input type="checkbox"/>	Admin-College of Dentistry	U070234001
<input type="checkbox"/>	Admin-College of Medicine	U070132001

- 5) The Postdoc Office will be alerted that you submitted a grant and you will receive a \$200 bonus on an upcoming paycheck. Congratulations!