

**2021 PAYROLL SCHEDULE**  
January thru June

Pay Period End Date		Dept PIF Entry Deadline	HR/Payroll PIF Entry Deadline	Departmental E-Form Deadline	Departmental Time Entry and Approval Deadline	Final Payroll Run Date Entry Locked @ Noon	Pay Date
01/03/21	BIW	12/30/2020	12/31/20	12/31/20	01/05/21 noon	01/06/21	01/12/21
01/17/21	BIW	1/13/2021	01/15/21	01/15/21	01/19/21 * 5 pm	01/20/21	01/26/21
01/19/21	LGV					01/12/21	01/19/21
01/31/21	MTH	1/15/2021	01/21/21	01/20/21	01/15/21	01/25/21	01/29/21
01/31/21	BIW	1/27/2021	01/29/21	01/29/21	02/02/21 noon	02/03/21	02/09/21
02/14/21	BIW	2/10/2021	02/12/21	02/12/21	02/16/21 noon	02/17/21	02/23/21
02/19/21	LGV					02/11/21	02/19/21
02/28/21	MTH	2/15/2021	02/18/21	02/17/21	02/15/21	02/22/21	02/26/21
02/28/21	BIW	2/24/2021	02/26/21	02/26/21	03/02/21 noon	03/03/21	03/09/21
03/19/21	LGV					03/11/21	03/19/21
03/14/21	BIW	3/10/2021	03/12/21	03/12/21	03/16/21 noon	03/17/21	03/23/21
03/31/21	MTH	3/18/2021	03/23/21	03/22/21	03/15/21	03/25/21	03/31/21
03/28/21	BIW	3/24/2021	03/26/21	03/26/21	03/30/21 noon	03/31/21	04/06/21
04/19/21	LGV					04/09/21	04/19/21
04/11/21	BIW	4/7/2021	04/09/21	04/09/21	04/13/21 noon	04/14/21	04/20/21
04/30/21	MTH	4/16/2021	04/21/21	04/20/21	04/15/21	04/23/21	04/30/21
04/25/21	BIW	4/21/2021	04/23/21	04/23/21	04/27/21 noon	04/28/21	05/04/21
05/09/21	BIW	5/5/2021	05/07/21	05/07/21	05/11/21 noon	05/12/21	05/18/21
05/19/21	LGV					05/13/21	05/19/21
05/31/21	MTH	5/14/2021	05/19/21	05/18/21	05/14/21	05/21/21	05/28/21
05/23/21	BIW	5/19/2021	05/21/21	05/21/21	05/25/21 noon	05/26/21	06/01/21
06/06/21	BIW	6/2/2021	06/04/21	06/04/21	06/08/21 noon	06/09/21	06/15/21
06/18/21	LGV					06/11/21	06/18/21
06/20/21	BIW	6/16/2021	06/18/21	06/18/21	06/22/21 noon	06/23/21	06/29/21
06/30/21	MTH	6/17/2021	06/22/21	06/21/21	06/15/21	06/24/21	06/30/21

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Time entry schedule changed due to holiday