

**2023 PAYROLL SCHEDULE
JANUARY-JUNE**

BW Pay Period	Pay Period End Date	Dept PIF	Entry Deadline	HR/Payroll PIF Entry Deadline	Departmental E- Form Deadline	Departmental Time Entry and Approval		Final Payroll Run	
						Deadline		Date Entry Locked @Noon	Pay Date
1	01/01/23	BIW	12/20/22	12/22/22	12/22/22	01/03/23	* 5 pm	01/04/23	01/10/23
	01/19/23	LGV						01/12/23	01/19/23
2	01/15/23	BIW	01/10/23	1/13/2023	01/12/23	01/17/23	* 5 pm	01/18/23	01/24/23
	01/31/23	MTH	01/18/23	01/20/23	01/20/23	01/13/23		01/25/23	01/31/23
3	01/29/23	BIW	01/25/23	01/27/23	01/27/23	01/31/23	noon	02/01/23	02/07/23
	02/17/23	LGV						02/09/23	02/17/23
4	02/12/23	BIW	02/08/23	02/10/23	02/10/23	02/14/23	noon	02/15/23	02/21/23
	02/28/23	MTH	02/15/23	02/17/23	02/17/23	02/15/23		02/22/23	02/28/23
5	02/26/23	BIW	02/22/23	02/24/23	02/24/23	02/28/23	noon	03/01/23	03/07/23
	03/20/23	LGV						03/09/23	03/20/23
6	03/12/23	BIW	03/08/23	03/10/23	03/10/23	03/14/23	noon	03/15/23	03/21/23
	03/31/23	MTH	03/17/23	03/21/23	03/21/23	03/15/23		03/24/23	03/31/23
7	03/26/23	BIW	03/22/23	03/24/23	03/24/23	03/28/23	noon	03/29/23	04/04/23
	04/09/23	BIW	04/04/23	04/06/23	04/06/23	04/11/23	noon	04/12/23	04/18/23
8	04/19/23	LGV						04/13/23	04/19/23
	04/30/23	MTH	04/14/23	04/18/23	04/18/23	04/14/23		04/21/23	04/28/23
	04/23/23	BIW	04/19/23	04/21/23	04/21/23	04/25/23	noon	04/26/23	05/02/23
10	05/07/23	BIW	05/03/23	05/05/23	05/05/23	05/09/23	noon	05/10/23	05/16/23
	05/19/23	LGV						05/11/23	05/19/23
11	05/21/23	BIW	05/17/23	05/19/23	05/19/23	05/23/23	noon	05/24/23	05/30/23
	05/31/23	MTH	05/18/23	05/22/23	05/22/23	05/15/23		05/25/23	05/31/23
12	06/04/23	BIW	05/31/23	06/02/23	06/02/23	06/06/23	noon	06/07/23	06/13/23
	06/20/23	LGV						06/09/23	06/20/23
13	06/18/23	BIW	06/14/23	06/16/23	06/16/23	06/20/23	noon	06/21/23	06/27/23
	06/30/23	MTH	06/19/23	06/21/23	06/21/23	06/15/23		06/26/23	06/30/23

* Time entry schedule changed due to holiday