



“GET ON THE BUS”

ARCHIBUS WORK ORDER MODULE UPGRADE

RELAUNCHING DECEMBER 2020



www.shutterstock.com · 1695907123

- The Archibus work order module was upgraded on December 10, 2020 and we have transitioned from version 22.1 to version 25.3 with a newer look and enhancements. Training will be provided to understand the new enhancements and navigate the system. We ask that you get ready to sign up for training and continue to use the system to put in tickets for your maintenance needs. In the case of an emergency, please continue to contact Facilities directly @ 901-448-5661, and we will get the request entered for you. Come on and “GET ON THE BUS” to a better experience with the UTHSC Facilities Maintenance Department.
- You can access the Archibus, <https://uthsc.iwmsapp.com/archibus/> and create a request by logging in; clicking on the “Maintenance Console” link; and then click the “Report Problem” link. This will take you to the screen for you to input your contact information, problem type and the description of your issue. The link is the same as the old version.

•
Lacy Scott, Archibus Administrator