2016-2017 Independent Verification 5 Worksheet (Aggregate)

Below are the Instructions for Completing the Verification 5 Worksheet. Please Read Carefully and Follow the Instructions.

Your 2016-17 Free Application for Federal Student Aid (FAFSA) has been selected by the U.S. Department of Education for a review process called “Verification.” Verification is the process used by the institution to check the accuracy of information a student/the student parent provided when applying for Federal Student Aid (FSA) via the FAFSA. Verification will not be completed until ALL requested documents/information is received, reviewed and deemed to be acceptable documentation/information. If there are differences between what you entered on your 2016-17 FAFSA Application and what you entered on the verification worksheet below, your financial aid counselor will make corrections to your 2016-17 FAFSA Application. The Department of Education will recalculate your Federal Student Aid eligibility, create another FAFSA transaction that includes the corrections that were made, and will make the new transaction available to the University of Tennessee, Health Science Center (UTHSC).

In Section H of this worksheet you are also asked to verify your identity by signing and dating the Statement of Educational Purpose. The Statement of Educational Purpose must be submitted in person, to an institutionally authorized individual at the University of Tennessee Health Science Center (UTHSC), along with an unexpired, valid, government-issued photo identification, such as, but not limited to, a driver’s license, other state-issued ID, or passport.

If you are unable to appear in person, you must provide to UTHSC, a copy of an unexpired, valid, government-issued photo identification that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to a driver’s license, other state-issued ID, or passport, AND the original Statement of Educational Purpose that is provided below in Section B.

Please complete ALL sections of the verification worksheet below, attach ALL requested documentation. Sign, date and return ALL to UTHSC Financial Aid Office. All of the above must be completed BEFORE any further processing of your FAFSA Application can be rendered and BEFORE you can be awarded FSA.

***NOTE: We can NO LONGER accept a copy of your tax return to complete this process. Instead, you must either update your FAFSA by using the IRS Date Retrieval Tool, which is highly recommended, or submit a copy of your 2015 IRS Tax Return Transcript.

To use the IRS Data Retrieval Tool, log on to your 2016-17 FAFSA Application at www.fafsa.ed.gov. Select “Make FAFSA Corrections” and navigate to the financial information section of the form. Click - “Link to IRS”. Choose OK. Enter all information as it appears on your 2015 Tax Return and click “submit.” Select the box “Transfer My Tax Information to my FAFSA” and then click “Transfer Now.” Once transfer is completed, you will automatically be taken back to your 2016-17 FAFSA Application. Do not change any information. Simply, scroll down and click “next” until you are able to electronically sign and fully re-submit your corrections.

Please remember it will take 2-3 weeks for the IRS DRT to become available for transfer after filing your taxes.

If it has been at least 2-3 weeks since you electronically filed your tax return, and you cannot use the IRS Data Retrieval Tool, you can obtain a free Federal Tax Transcript on the website www.irs.gov.

Click “Order a Return or Account Transcript.” You may also call the IRS at 1-800-908-9946.

A. Student Information

<table>
<thead>
<tr>
<th>Student Name</th>
<th>UTHSC ID Number</th>
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<tbody>
<tr>
<td>E-mail Address</td>
<td>Telephone Number</td>
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</tbody>
</table>

A. Number in Household and College

List in the box below the names, ages, relationship to the student, and (with the exception of your parents) the name of the college of those who are enrolled in a degree or certificate program for at least half-time between July 1, 2016 and June 30, 2017 for ALL persons in your household including:

- Yourself and your spouse, if married.
- Your children if you will provide more than half of their support from July 1, 2016 through June 30, 2017, even if they do not live with you.
- Other people if they live with you and you/your spouse provide more than half of their support and will continue to provide more than half of their support from July 1, 2016 through June 30, 2017 (additional documentation may be requested)

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Age</th>
<th>Relationship</th>
<th>College</th>
<th>Will Be Enrolled at Least Half Time (Yes or No)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Self</td>
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If more space is needed, provide a separate page with the student’s name and ID number.
A. Tax Filers Information

STUDENT TAX/INCOME INFORMATION
Did the student file a Federal Tax Return for 2015?  ____Yes  ____No

1. If you answered YES, place a check by the choice that applies.
   ___ I have used the IRS Data Retrieval Tool to transfer my 2015 IRS Tax/Income Information to my 2016-17 FAFSA Application
   ___ I have not yet used the IRS Data Retrieval Tool, used to transfer my 2015 IRS Income Information to my 2016-17 FAFSA Application, but I will.
   ___ I am unable or choose not to use the IRS Data Retrieval Tool. I will submit 2015 IRS Tax Return Transcript(s) to my school.
   ___ Check here if a 2015 IRS Tax Return Transcript(s) has been submitted to the school.
   ___ Check here if a 2015 IRS Tax Return Transcript(s) will be submitted to the school later.

SPOUSE TAX/INCOME INFORMATION (IF MARRIED)
Did your spouse file a Federal Income Tax Return for 2015?  ____Yes  ____No

   ___ I have used the IRS DRT in FAFSA on the Web to transfer 2015 IRS income tax return information into the student’s FAFSA.
   ___ I have not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer 2015 IRS income tax return information into the student’s FAFSA once the 2015 IRS income tax return has been filed.
   ___ I am unable or choose not to use the IRS DRT in FAFSA on the Web, and instead will provide the school with a 2015 IRS Tax Return Transcript(s).
   ___ Check here if a 2015 IRS Tax Return Transcript(s) has been submitted to the school.
   ___ Check here if a 2015 IRS Tax Return Transcript(s) will be submitted to the school later.

B. Tax Return Non-Filers

Complete this section ONLY if you/your spouse Will NOT/Are NOT required to file 2015 Income Tax Return.

Please check one:

   ___ The student/spouse was not employed and had no income earned from work in 2015.
   ___ The student/spouse was employed in 2015 and have listed below the names of all employers, the amount earned from each employer in 2015, and has indicated whether an IRS W-2 form is provided.

List each employer below even if the employer did not issue an IRS W-2 form.

<table>
<thead>
<tr>
<th>EMPLOYER’S NAME</th>
<th>WHO EARNED THE INCOME</th>
<th>IRS W-2 PROVIDED?</th>
<th>ANNUAL AMOUNT EARNE IN 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABC Auto Body Shop (example)</td>
<td>STUDENT</td>
<td>YES</td>
<td>$2,000</td>
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If more space is needed, provide a separate page with the student’s name and ID number.
E. Child Support Paid (if reported on ISIR)

___ Check here if **no one** in your household paid child support for 2015

List the **actual amount** of any child support paid in 2015 for the **children** in your household.

**Do not include** foster care payments, adoption payments, or any amount that was court-ordered but not actually paid.

<table>
<thead>
<tr>
<th>Name of Person Who Paid Child Support</th>
<th>Name of Person to Whom Child Support was Paid</th>
<th>Name of Child for Whom Support Was Paid</th>
<th>Amount of Child Support Paid in 2015</th>
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</table>

TOTAL Amount of Child Support Paid

F. Food Stamps (SNAP) Benefits (if reported on ISIR)

___ Check here if **no one** in your household received SNAP Benefits for 2015

List anyone in your household who **received** SNAP BENEFITS for 2015

<table>
<thead>
<tr>
<th>Name of Recipient</th>
<th>Amount of SNAP Benefits Received 2015</th>
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G. High School Completion Status

Provide **one** of the following documents that will indicate your high school completion status:

- A copy of the student’s high school diploma.
- A copy of the student’s final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State-authorized examination (GED test, HiSET, TASC, or other State-authorized examination) that the State recognizes as the equivalent of a high school diploma.
- For students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.
- For a homeschooled student in a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a homeschooled student in a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

If you are unable to obtain the documentation listed above, you must contact the financial aid office.
H. Identity & Educational Purpose

NOTE: The student MUST be in the presence of an institutionally authorized individual when signing the Statement of Educational Purpose below

STATEMENT OF EDUCATIONAL PURPOSE

I certify that I (Print Student’s Name)______________________________ am the individual signing this Statement of Educational Purpose and that the Federal Student Financial Assistance I may receive will ONLY be used for educational purposes and to pay the cost of attending UTHSC for 2016-2017.

___________________________     _____________________ __________________________
(Student’s Signature)                       (Date) (Student’s ID NUMBER
____________________________________________
(Signature of Institutionally Authorized Individual)

SEE BELOW FOR STUDENTS WHO ARE NOT ABLE TO APPEAR IN PERSON TO VERIFY THEIR IDENTITY

NOTE: The student MUST be in the presence of an institutionally authorized individual when signing the Statement of Educational Purpose below

NOTARY’S CERTIFICATE OF ACKNOWLEDGEMENT

State of ___________________________
City/County of _______________________
On (Date) ________________________, before me (Notary’s name), ____________________________
personally appeared (Printed name of signer)__________________and, proved to me
on basis of satisfactory evidence of identification (Type of unexpired, valid,
government-issued photo ID
provided)___________________________ to be the above-named
person who signed the foregoing instrument.

WITNESS my hand and official seal below

___________________________
(Notary Signature)

My commission expires on ________________________

(Date)

I. Certification

I hereby certify that all statements and information provided on the worksheet are true, complete, and correct to the best of my knowledge. If asked by an authorized official, I agree to give proof of the information that I have given on this worksheet. I understand it is a federal crime to purposefully give false or misleading information on this worksheet, which may be subject to a fine, imprisonment, or both.

Student Signature: ____________________________  Date: ____________________________

Spouse Signature: ____________________________  Date: ____________________________