Employee of Month

ANN NETTLES

Congratulations goes out to Ann Nettles, Sr. Budget Assistant on being selected as Facilities Employee of the Month, November 2016!

Ann was recognized for going above and beyond in her daily work efforts as well as her dedication in fulfilling her normal job duties.

Ann’s nomination specifically outlined the great job she does each day and her efforts to get old invoices cleared up. Ann is quick to contact Vendors when there was a problem and inform the specific departments of potential problems discovered. Lastly, she is pleasant, polite, professional and goes the extra mile every day! Thank you Ann for always giving your best!

Submit a nomination to recognize other employees for the next Employee of the Month!

Note: Only Facilities employees can nominate or be nominated for this award.

Special Recognition to all Employee of the Month nominees!

Special recognition to the following employees also nominated for November Employee of the Month.

Ronnie Ryan
Marvin Springfield

Keep up the great work!
FACILITIES ADMINISTRATION SPOTLIGHT

EMPLOYEES SHINE IN THEIR EFFORTS TO MAKE A DIFFERENCE!

Employee Spotlight!

Congratulations to Stephanie McGrone!

Stephanie McGrone, in the Grounds and Logistical services dept., completed the State of TN Nurse Aid Training Program/CEP at the Career Academy here in Memphis.

Great job Stephanie!

Jeff Fields, Grounds & Logistical Svcs. Superintendent, receives Patriotic Employer Award!

Jeff Fields was awarded a Patriotic Employer Award for the University of Tennessee Health Science Center from ESGR (Employer Support of the Guard and Reserve). Jeff allowed his employee, Desmond Brown, Sr. Automotive Repairer, time off to serve his reserve duties for the National Guard. Mr. Dan Callahan, III presented the award to Jeff on behalf of ESGR.

Service Member Patriot Awards are for support of an employee serving in the National Guard or Reserve. The award is reflective of employer efforts made to support time off prior to and after deployment. Patriot Awards recognize individual supervisors, not to an entire staff or organization as a whole.

Awesome job Desmond and Congratulations Jeff!

Steven Massey's Good Deed!

Steven Massey, Sr. Bldg. and Grounds Servicer, responded to a routine maintenance request to remove kittens at the facilities physical plant on campus. Steven arrived to find three newborn kittens, and the mother no where in sight. Steven gave away one of the kittens, and contacted a shelter he knew would not destroy the kittens, to find a home for them. He drove the remaining kittens to a shelter in Munford, Tenn. His quick thinking and dedication to find a safe place for the kittens, as well as preventing a future problem with the cats at the physical plant, did not go unnoticed. Assoc. Director, Whit Sutton wanted to be sure Steven was recognized for his act of kindness!

Well done Steven!

The Winner’s Circle

Lois Allen and Ola Anderson

Information Technology Services (ITS) held their 4th Annual Tech Fair at the SAC dining hall. Employees came out to learn about the resources, services and technology available to the campus through ITS. Two of our facilities employees walked away as giveaway winners!
Dunn Dental School award display case gets a makeover!

Project team: Laura Mooney (Project Manager), David Wade and Burnie Mitchell (facilities team members) complete a makeover on the Dunn dental award display case. The project involved totally removing the school display cases on the first floor in the Dunn Dental Building and removing every school plaque as well as the “very old and ancient” blue wallpaper. The makeover included replacing the wall paper with a slat wall system from Space Wall along with new trim and re-hanging the plaques. It looks awesome and the school loves the new look! Below picture before work began and after completion.

Keeping our Campus Beautiful!

The Facilities Grounds and Logistical Services Dept. does awesome job each day to keep the UTHSC campus beautiful!

Thank you to Barry Flanagan, Grounds Supervisor, James Hancock and Steven Massey (Sr. Bldg. & Grounds Servicers)

“Individual commitment to a group effort is what makes a team work, a company work and a society work.”
– Vince Lombardi

“Happiness is truly priceless. It costs you nothing.”
– Donald L. Hicks
**Training spotlight: Facilitators, Kendy Kallaher/Marian Harris (HR)**

Thank you for training all of the Facilities’ employees!

Trainings related to Code of Conduct/UTHSC Policies were held in November, 2016. Kendy and Marian did an awesome job of covering our employees’ various shift times to ensure every facilities employee received training.

Facilities Administration organization has over 200 employees which can require extra effort to ensure we are all trained. We appreciate the time and dedication to accommodate our team!

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**Key & Lock Control Management**

The administration of key and lock control is now with Facilities Administration. If you need to turn in or transfer keys, have new keys issued, or have locksmithing needs, please bring completed forms (found on Facilities website) to the Locksmith office. We are located in the Physical Plant Building (room 224).

Office hours are 7:45 a.m.- 4:45 p.m., Monday through Friday. For further assistance, you may call 448-5503.

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**Upcoming UTHSC Official Holiday closings**

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<tr>
<td>Dec. 26 - 30</td>
<td>Winter Holiday</td>
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<td>Jan 2, 2017</td>
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**Our Mission**

The Facilities Services Department is responsible for the basic operation and continuous maintenance of the physical properties of The University of Tennessee Health Science Center.

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Facilities Connection is a newsletter from office of Facilities Administration.
Contact: Rosie Davis @ 901-448-3246

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The UTHSC campus is our #1 Priority!