

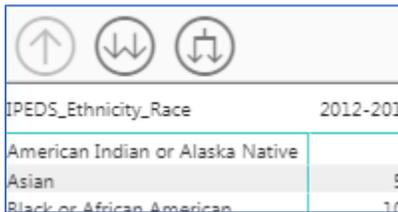
How to Use the Factbook

These reports are interactive. Almost every element of a report can be used as a filter. To 'unfilter' an item, just click on it again.

Use menus on the top or left to select or filter data.

Hover over chart elements to see more details

When you mouse over tables or reports, you will see symbols at the top. Hover over them to get more details. Click on the symbol to use each feature.



The screenshot shows a table with three interactive icons at the top: an upward arrow, a downward arrow with a 'W' inside, and a downward arrow with a square above it. Below the icons, the table header is 'IPEDS_Ethnicity_Race' and '2012-2013'. The table content includes:

| IPEDS_Ethnicity_Race | 2012-2013 |
|----------------------------------|-----------|
| American Indian or Alaska Native | |
| Asian | 5 |
| Black or African American | 16 |



Drill up



Go to the next level in the hierarchy



Expand all down one level in the hierarchy



Focus mode – expands the selected frame to fill the screen



Enter full screen (on the bottom right corner of the screen)



Ellipses – shows more options