

OVERVIEW

Obstetrics & Gynecology Core Clerkship

The specialty of obstetrics and gynecology is dynamic – growing, changing, and evolving in response to patient population needs, treatment modalities, economic influences, and political/legislative concerns. The Ob-Gyn is not only the physician for the reproductive needs of patients but often the sole provider of primary and preventive care needs of women. During this clerkship, we will provide you with a foundation of knowledge and skills to manage the health care needs of women.

We are looking forward to your participation in the clerkship. This rotation is designed to provide a good mix of hands-on clinical teaching and experience, as well as sufficient didactic lectures, case studies, weekly meetings and one-on-one sessions intended to supplement the clinical education. You will be exposed to a variety of normal and abnormal cases which will provide those of you who are motivated and interested the opportunity to learn a great deal about OBGYN.

Our faculty, residents and staff are dedicated to teaching and assisting you in your training during this important and exciting part of your academic career. We are committed to supporting and enhancing each student's educational experience, and hope you will share in our commitment by taking full advantage of this educational opportunity. We look forward to working with you.

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Department of Obstetrics and Gynecology

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CLERKSHIP OBJECTIVES:

PROGRAM OBJECTIVES: UTHSC COM

<https://www.uthsc.edu/medicine/medical-education/objectives.php>

LEARNING OBJECTIVES:

<https://www.uthsc.edu/ob-gyn/clerkship/objectives.php>

1. Perform obstetric and gynecologic history and physical examinations along with effective interpretation and documentation of findings to ensure accuracy of the medical record.
2. Apply clinical findings to develop an appropriate diagnosis and propose a prioritized management plan for common gynecologic problems.
3. Apply principles of routine prenatal, intrapartum, and postpartum care to normal pregnancies and to common pregnancy-related problems.
4. Through observation and direct involvement, demonstrate knowledge of common indications, standard procedures, and possible complications in gynecological practice.
5. Apply recommended prevention and health maintenance strategies for women throughout their lifespan and be able to counsel women regarding risk factors.
6. Perform basic skills and procedures relevant to the practice of obstetrics and gynecology in a variety of clinical settings and in collaboration with the health care team.
7. Demonstrate knowledge of the scientific principles, use, and interpretation of common diagnostic studies applicable to the evaluation of women's health.
8. Demonstrate knowledge of established and evolving medical evidence and its application to the diagnosis and treatment of obstetric and gynecologic conditions and diseases.
9. Demonstrate interpersonal communication skills to establish rapport with patients, families, and an interprofessional team to deliver optimal patient care and to ensure continuity of care throughout transitions.
10. Through observation and direct involvement, learn to communicate effectively with patients and their families to empower shared decision-making, while incorporating an understanding of cultural, religious, and social issues.
11. Make use of self-evaluation and feedback from others to manage uncertainty, adapt to change, and develop habits of continuous improvement.
12. Demonstrate accountability to all patients and a commitment to carrying out professional responsibilities with integrity and compassion.

GENERAL DESCRIPTION:

- Structure

Memphis:

The 6-week Clerkship consists of 2 weeks of Obstetrics, 2 weeks of clinic and Gyn surgery, and 2 weeks of Gynecologic-Oncology or 2 weeks of Maternal Fetal Medicine. Obstetrics is L&D Call (5 days/12 hours over 3 weeks – will include weekends), clinic, and MFM clinic. Gynecology includes surgery and clinic. Gynecologic-Oncology consists of surgery and clinic.

Chattanooga:

The 6-week Clerkship consists of 2 weeks of Obstetrics, 2 weeks of Gyn (Gyn/Gyn Oncology), and 2 weeks resident clinic/subspecialtyclinic.

Obstetrics is L&D (1 week of day call and 1 week of night call). Gynecology includes surgery and clinic. Gynecologic Oncology includes surgery and subspecialty clinics (REI, ROC, Gyn/Onc office, Mammography) and resident clinic.

Knoxville:

The 6-week Clerkship consists of 2 weeks of Obstetrics, 2 weeks of Gynecology, 1 week in clinic, and 1 week in Gynecology-Oncology. Obstetrics is L&D Monday-Friday; arrive at 5:30am. Gynecology includes surgery, inpatient consults, ER consults, and clinic. One 24 hour Saturday call

Nashville:

The 6-week Clerkship consists of 2 weeks of Obstetrics, 2 weeks of Gynecology, 1 week of clinic, and 1 week of Gynecology-Oncology. Obstetrics is L&D 5 days and 5 nights (Sunday through Thursday night), no weekends. On L&D, you will arrive around 6 AM to pre-round on your patients. Sign out is at 7 AM and 7 PM each day

- Recommended text: Obstetrics and Gynecology - Beckmann, Ling, et. al. 8th Edition

Optional:

Williams Obstetrics, Cunningham, McDonald, 25th ed.

Williams Gynecology, Hoffmann Schorge, et. al., 4th Edition

Normal and Problem Pregnancies, Gabbe, et. al., 7th ed.

Comprehensive Gynecology, Mishell, et. al., 6th ed.

Clinical Gynecologic Endocrinology & Infertility, Speroff, 8th ed.

Essentials of Obstetrics & Gynecology, Hacker, Moore, 6th ed.

Bates' Guide to Physical Examination, Bickley, Hoekelman, Bates, 12th ed.

Chapters: Breasts and Axillae, the Abdomen, Female Genitalia and the Pregnant Woman

Online resources:

ACOG (Practice Bulletins and Committee Opinions)

To apply for student membership in ACOG go to:

<https://www.acog.org/membership/join/medical-students>

Under Medical Student, click Apply Now (no membership dues – complimentary)
Read the instructions; you will be asked to enter your E-mail address then register/set up an account (username and password) before filling out the application. Processing your application can take 1-2 weeks, or up to 4 weeks during peak seasons.

APGO HSS videos

Global Health perspective

<https://www.youtube.com/watch?v=ZUe5QChQyvg>

Procedure videos – Thumbroll App

CURRICULUM:

Ob/Gyn Curriculum

The Obstetrics and Gynecology clerkship follows the APGO (Association of Professors of Gynecology and Obstetrics) Medical Student Education Objectives 11th Edition. The link will be provided

Ob/Gyn Clerkship Requirements

The following must be completed by the end of the Clerkship

- Clinical Skills Rubric: Pelvic Exam Check List
- Clinical Skills Rubric: Breast Exam Check List
- Observed H&P (1) complete or (4) partial
- OSCE (Observed Structured Clinical Exam)

The following should be completed weekly and are due in eMedley by Shelf Exam Day

- Time Logs – eMedley
- Case Logs – eMedley

The following must be completed by the end of Week 3 or Week 4 (Mid-Rotation Meeting may be Week 4 or Week 5)

- Mid-Rotation Feedback Form

GENERAL RESPONSIBILITIES:

Ob Postpartum Note:

This is an example of an uncomplicated Postpartum Note template- Be sure to include and address any medical problems in your plan.

- Refer to the H&P and any prior notes along with the delivery note for information
- One medical student should text the oncoming day intern with how many medical students will be present at rounds. Intern will assign patients.
- Bring your laptop in case there are not enough computers in the morning
- Postpartum Rounds are on the 3rd floor of the Rout building
- You may be asked to present the patients you see in the morning to the Attending after Turnover.

Student Vaginal Delivery Postpartum Note Template

Subjective: Patient seen and examined. Has no complaints. Denies nausea, vomiting, fever, chills. Reports bleeding less than a period.

Objective:

Include Vitals

General: WDWN. NAD

Lungs: CTAB

Abdomen: soft, nontender, non distended

Ext: no pedal edema noted bilaterally

Assessment:

30-year-old G4P4004 s/p SVD at 39.0 weeks secondary to CHTN.

1. Routine Postpartum Care

- PPD #1
- Meeting all postpartum goals
- Hct 36>34, EBL 4002.

2.HTN

- on Procardia 30 XL daily
- BPs normal range over 24 hours

3. PNC and Postpartum Plans

- PNC at ROH
- s/p Mirena IUD for contraception
- GBS negative
- All labs reviewed
- breastfeeding

Dispo: Discharge home today

Student Cesarean Delivery Postop Note Template -

for POD #1

Subjective: Patient seen and examined. Has no complaints. Denies nausea, vomiting, fever, chills. Reports bleeding less than a period.

Objective:

Include Vitals

General: WDN, NAD

Lungs: CTAB

Abdomen: soft, nontender, nondistended.

Dressing pad in place. Ext: no pedal edema noted bilaterally

Assessment:

30-year-old G4P4004 s/p RCD at 39.0 weeks secondary to HTN.

1. Routine Postoperative Care

- POD #1
- Encouraged ambulation and IS use
- Will advance diet and DC foley
- Hct 36>34, EBL 400

2. CHTN

- on Procardia 30 XL daily
- BPs normal range over 24 hours

3. PNC and Postpartum Plans

- PNC at ROH
- s/p Mirena IUD for contraception
- GBS negative. All labs reviewed.
- breastfeeding

Dispo: Continue inpatient management –

Mag Note template

Discharge Summary:

Practice writing a discharge summary for one or more of your patients being discharged home. This is a critical skill to learn as this is your communication with the patient's next care provider, usually the primary care physician. Use this discharge summary template to help organize your discharge summary.

General Responsibilities

Memphis:

NEVER perform a pelvic or breast exam without a Resident or Attending in the room (No Exceptions)

Be on time. Be where you are assigned. You do not want an Attending or Resident to have to look for you!

Be a team player

Take the initiative to introduce yourself to everyone on the team

Any problems with team dynamics should be dealt with at the team level first and then further escalated according to the appropriate chain of command

Ask questions of your Residents and Attendings

Check out with your Resident(s) before you leave at the end of the day

Ask us to review topics with you, BUT please also read about the topic and come prepared to discuss

It is okay to ask to go eat lunch; often Residents just forget or are busy with clinical care

If you are uncomfortable about a clinical scenario, let us know!

Be engaged; it's very easy for Residents to see who is interested to learn and who isn't

It's fine to not want to go into Ob/Gyn or its subspecialties

Special Circumstances

Vaccinated students MAY participate in the care of suspected (PUI) or COVID-19+ patients but only so long as appropriate PPE is available

Only observe HIV+ or Hepatitis+ deliveries / C-sections

Can opt out of IUFD deliveries

Never transport a newborn

ROH policy dictates that medical students must wear an N95 or KN95 in all patient encounters

Obstetrics Responsibilities - (ROH)

Call is 12 hours - 6 AM to 6 PM

After Lectures on Tuesday, return to your assigned location

Tuesday Lectures, M&M, and Grand Rounds are mandatory

Responsibilities:

-Assessing patients

-Attend and assist in vaginal deliveries (1 student)

-Attend and assist on Cesarean Section (1 student)

-Postpartum rounds

-Circumcisions – Mon, Thu, Fri – in the PM (done by the L&D Team) Wed 7:30 AM – before clinic (done by the Resident COCC Team)

Labor and Delivery – ROH

Postpartum rounds occur on the 3rd floor of Rout building

Intern/2nd-year usually gets there between 5:30-6 AM to run the list and split patients to round on.

Students can arrive before 6 AM (Tue)

Contact the Intern on your team the evening before to see what time they are coming in. medical students are to arrive with the intern

You should see your patient before your resident does and be prepared to present to the resident

Students are a HUGE help to the Residents during postpartum rounds

Ask the Resident you are working with what they want you to help with on rounds

Labor Hall can be slow or busy; each day will vary

Use downtime to study or read, ask Residents to review topics or fetal tracings

Topics to review:

- Fetal Heart Tracings; i.e., acceleration vs deceleration
- Cardinal Movements of Labor
- Relevant anatomy during C/S; i.e., layers of the abdominal wall

Documentation:

Note type: Power Note -> Medical Student Note

Postpartum Rounds: OB postpartum inpatient progress note

Triage/Eval: OB Triage

Labor Hall: OB Labor Progress Note

Make sure the Intern, Resident or Attending reviews it

Ask Residents if or how they want you to write Notes!

Handovers

Students assigned to L&D attend Handover (Turnover) at 7 AM on Tue and at 7:30 AM on Mon, Wed, Thu, Fri

Presentations

Students may be asked to present patients. Give 2-4 short presentations (3-5 minutes each) to their team on rounds.

Outpatient

The outpatient portion of the clerkship is designed to provide students with a broad view of outpatient Ob and Gyn

To get the most out of this experience, students should be proactive in trying to see patients on their own when permitted. Students are required to complete a pelvic exam and a breast exam that is supervised by a Resident or Attending (the form for each is in the Clerkship Handbook)

Clinics:

Residents' clinic – ROH 880 Madison, 3rd Floor, 3rd Hallway

Attendings' clinic – ROH 880 Madison, 3rd Floor, 1st Hallway

Attendings'/Generalists' clinic - ROH East 6555 Quince Rd, 5th Floor

Topics to review:

- Abnormal Uterine Bleeding; causes, workup, and treatment
- Fibroids
- Endometriosis

Benign Gyn (ROH)

Text the Intern or 2nd year Resident about what time to meet for Rounds and cases.
Surgeries are in the OSC (Outpatient Surgery Center) or Chandler OR
You will receive the Surgery Schedule via E-mail from the coordinator on Sunday PM.

Surgery: Mon, Wed, Thu, Fri

Clinic: Tue PM Procedure/Consult clinic, Wed AM/PM Colposcopy clinic or Attendings' clinic - ROH

Gyn-Oncology

Gyn-Oncology consists of rounds, surgery and clinic

Hospitals:

Baptist Memorial, Baptist Women's, Baptist DeSoto, Methodist University, St. Francis-Memphis

You will receive the Surgery Schedule via E-mail from the coordinator on Sunday PM.
Text the resident whose hospital you are assigned to about rounds in the AM

Text before 8 PM / after 6 AM

You will observe or assist during surgeries as directed - Each Attending, Resident or Fellow may assign specific duties

West Cancer Center Clinic locations & Attendings:

East - 7945 Wolf River Blvd - (Dr. Tillmanns, Dr. Ulm, Dr. Abdu, Dr. Smiley)

Midtown - 1588 Union Ave (Dr. Tillmanns, Dr. Ulm)

Students do not go to St. Bernard's Hospital - Jonesboro (Drs. Ulm, Tillmanns)

Challenging but rewarding service

Review the *Gyn-Oncology Guidebook* in the Clerkship Handbook or in OneDrive.

Ask your Resident/Fellow/Attending about specific expectations they have for you

Topics to Review

Pelvic and abdominal anatomy

Types of Gyn-Onc malignancies

General staging criteria; do not need to know specifics

MFM – Maternal Fetal Medicine

Consists of High-Risk clinic – Mon, Wed, Thu (AM & PM)
LeBonheur Fetal Center clinic – Mon AM & Wed AM & PM
Fellows' clinic – Tue PM

Daily AM Rounds on 4 Rout – text the House Officer the day before about what time to meet for rounds

Wed 7 AM Conference

Locations:

ROH – 880 Madison, 3rd Floor

LeBonheur Fetal Center – Mon AM & Wed AM & PM 51 N Dunlap, 3rd Floor

Computer Access

Memphis:

Regional One Health – The EMR at ROH is Cerner Millennium. Students should receive an Email from **SSM-alert or Saviynt** with their username and password. Once you have your Cerner account, you may need to contact the IT Help Desk to request access to Power Chartor and to reset a forgotten password/username.

ROH IT Help Desk (901) 545-7480

ROH does not offer formal training for the EMR. Once you have a Cerner account, you will have access to online training modules in Cerner via eCoach.

Baptist Hospitals (Memphis) – The EMR at Baptist Hospitals is EPIC. Students must sign required paperwork, provide proof of vaccine (COVID-19) and if, Nov -Mar, proof of flu vaccine, and attend the 4 hour, online EMR training, in order to access EPIC and obtain a Baptist ID badge.

Baptist IT Help Desk (901) 227-7777

Baptist GME Office (901) 226-1350 Email: gme@bmhcc.org

Methodist Hospitals – The EMR at Methodist University Hospital is Cerner. Students should have completed Cerner training prior to the Ob/Gyn Clerkship. Please inform the clerkship coordinator if you did not complete the online training.

Methodist IT Help Desk (901) 516-0000, press #2

St. Francis Hospital-Memphis – (if assigned to 2 weeks of Gyn-Oncology)
Students must complete the required paperwork and attend in-person EMR training in order to obtain EMR access and a St. Francis ID badge.

GRADING:

- Clinical Evaluations 60%
- Shelf Exam 30%
- SDOH write-up 5%
- Quizzes 5%

Grading Scale

- The following scale is used to assign final grades for the clerkship.

A: 89.5-100

B: 78.5-89.49

C: 67.5-78.49

F: 67.49 or lower

Important Notes on Grading

The Clerkship Director retains the right to discuss with the attending physicians any serious infraction, professionalism issues, extenuating circumstances, or positive behavior not previously known to the attendings and may advise the attendings to alter the student's grade accordingly.

When Grades are finalized, you will be able to see your Grade posted in the eMedley Gradebook and in Banner.

Clerkship Directors have 4 weeks after the Shelf Exam to issue/post Grades in Banner.

Students are required to turn in their Clerkship Handbook with their completed assignments: Pelvic Exam rubric, Breast Exam rubric, Observed H&P, Mid-Rotation Ob/Gyn Feedback form, and SDOH write-up by Shelf Exam day. Students failing to complete assignments will be notified via email of the missing assignments.

If a student fails to complete required clinical experiences, Case Logs and Time Logs by Shelf Exam Day, the student will be made aware of the delinquency. If not completed 1 week after the Shelf Exam, an email will be sent to Dean Womack and Dean Bettin.

If a student does not complete all requirements 4 weeks post-rotation, the student will fail the clerkship and receive an "F" on his/her transcript. Failure will require the student to repeat the rotation.

FEEDBACK AND EVALUATIONS

Mid-Rotation Feedback:

A Mid-Rotation Feedback form (in the Clerkship handbook) is required. By the end of the 3rd week of the rotation (if the student was assigned to Ob or by Week 5 if assigned to Gyn/Gyn-Oncology), complete the student portion of the form and ask a Resident, Fellow or Attending you've worked with consistently, to complete their portion of the form.

Early in Week 4 of the Clerkship, the Clerkship Director and/or the Assistant Clerkship Director will meet with you individually to review your completed Mid-Rotation Feedback form, as well as your rubrics, observed H&P, SDOH, and one of your submitted Case Logs.

Evaluations

One (1) Evaluation is required. It is completed online in eMedley by the Clerkship Director or Assistant Clerkship Director. The Evaluation accounts for **60%** of a student's final clerkship Grade.

Each student is issued a unique QR code that is clipped onto their ID badge(s). The QR code is linked to an online feedback form. Students ask Residents/Fellows/Attendings they've worked with to scan the QR code. By doing so the Resident/Fellow/Attending can submit feedback (If the QR codes is not working, inform Dr. Khanna, who will Email a link to the Resident/Fellow/Attending). The feedback is collected online and incorporated into the student's final Evaluation form by the Clerkship Director or Assistant Clerkship Director.

Students are evaluated on EPAs (Entrustable Professional Activities)

Students can view their completed Evaluation in eMedley

EPA 2 – Generates Differential Diagnoses

EPA 3 – Recommend and Interpret tests

EPA 8 – Handovers

EPA 10 – Recognize and initiate Urgent Care

EPA 11 – Informed Consent

EPA 12 – Perform general procedures

Professionalism

OSCE:

The **O**bserved **S**tructured **C**linical **E**xam will be in Week 6 of the Clerkship. It is a group activity that will consist of 5 stations from the list below. It is not graded.

Knot tying
Cervical exam
Breast exam
Pelvic exam
FHR tracing interpretation
Informed Consent
Handoffs
Time outs
Labor management
Surgical instruments
Contraceptive counseling
Pelvic Anatomy
History taking in Ob/Gyn and physical exam skills

Shelf Exam

At the end of the Clerkship, students will take the NBME (National Board of Medical Examiners) Ob/Gyn Shelf Exam. This score accounts for **30%** of the final clerkship grade. The minimum passing score is the 5th percentile adjusted for the quarter of the year. The minimum score to be eligible to receive an “A” for the clerkship is the 50th percentile adjusted for the quarter of the year. **You can view a table of these percentile scores by quarter in the Clerkship Handbook**

Failing the NBME Shelf Exam will require retaking the exam. The Clerkship Shelf Exam Retake policy is as follows: If failed in Block C, D, E, or F – the retake Shelf Exam must be in January of Block A of the M3 year; if failed in Block G, A, or B – the retake Shelf Exam must be by the end of Block 8 of the M4 year. Under exceptional circumstances, a student may be able to retake the Shelf Exam other than at the regularly scheduled time (4 weeks’ notice must be given). <https://www.uthsc.edu/medicine/medical-education/olsen.php>

The original test score will be averaged with the second score. The final Clerkship grade cannot be higher than a “B.”

Failure to re-take the Shelf Exam results in a failing grade for the clerkship. Failing the clinical portion of the clerkship will require repeating the clerkship. Students must pass the NBME Shelf Exam and the clinical portion of the clerkship.

Course Evaluations

Students are strongly encouraged to complete a Course Evaluation online at the end of the clerkship (an Email from Qualtrics will contain the link to the Course Evaluation).

SASSI Accommodations <https://www.uthsc.edu/sassi/>

Any student who feels they may need an accommodation based on the impact of a disability, should contact **Student Academic Support Services and Inclusion** (SASSI) to self-disclose and officially request accommodations. All requests for accommodations must be submitted with supporting documentation and the SASSI Self-Disclosure and Accommodation Request Forms.

Although students may register for services at any time, please attempt to make arrangements within the first week of the clerkship as it takes time to process the request and review documentation. For additional information, contact the SASSI Disability Coordinator, Laurie Brooks lbrook15@uthsc.edu or (901) 448-1452.

PROFESSIONALISM: <https://www.uthsc.edu/medicine/medical-education/olsen.php>

In contrast to the first two years of medical school where much of a student's grade is based on objective criteria obtained through written testing, the second two years base much of the grade on subjective clinical evaluation. Perusal of the evaluation form reveals that a portion of the grade is based on evaluation of professional and personal attributes. Physicians-in-training must possess certain necessary attitudes and interpersonal skills. Some of these are inherent, but much can be cultivated particularly in an environment filled with the appropriate role models. The administration of The University of Tennessee feels strongly about this and has published guidelines for Professional Behavior and Conduct reproduced here:

- **General Guidelines for Professional Behavior and Conduct in Ob/Gyn**

Computer Use

It has become standard that all large corporations monitor the computer use in their businesses. Hospitals are no exception. Students identified surfing inappropriate websites will result in dismissal from medical school.

Serious infraction of any of the above professional behaviors will result in automatic failure of the rotation no matter what the subjective evaluation or written final grade.

CONFERENCES:

Attendance at lectures, rounds, grand rounds, and conferences is Mandatory

- Lectures
Tuesday lectures are 8 AM – Noon in the Classroom, Rout E105A. The Lecture Schedule is posted in OneDrive and emailed to students. A printed copy is provided on Ob/GynOrientation Day.
- Grand Rounds
Held once a month on a Tuesday except for June, July, Aug. Grand Rounds will be listed on the Lecture Schedule and are usually at 8 AM in the Coleman Building, South Auditorium, Room A137. Swipe UT ID badge at the Coleman Building door to enter. Breakfast is provided
- Morbidity and Mortality Conference
Held monthly on a Tuesday. Students attend M&M conferences in the Coleman Building, South Auditorium, Room A137. Breakfast is provided.

The purpose of M&M is to provide a safe venue for Attendings and Residents to identify areas of improvement, and promote professionalism, ethical integrity and transparency in assessing and improving patient care. The M&M conference also provides a forum to teach curriculum on quality improvement and medical legal issues to Residents and students, and to foster a climate of openness and discussion about medical errors.

- No finger pointing – focus on systems of care rather than individual errors
 - These meetings are held under “privileged status.’ In effect, this means that the proceedings of the meeting cannot be used in court. The aim is that clinicians can speak freely about a case, and do not need to be concerned about their openness being used against them in court.
 - Confidentiality – avoid patient identifiers (no names, dates, record numbers) and **DO NOT DISCUSS** outside of the conference.
- MFM Rounds
For students assigned to MFM, these AM rounds are Mon - Thu. One student on the team should text the House Officer about what time to meet for these rounds on Rout 4
 - MFM - LeBonheur Conference – Wed at 7 AM (after MFM Rounds)
 - Post-partum (PP) Rounds
For students assigned to L&D, these rounds are every morning on 3 Rout – Arrive at 6 AM
 - Handover/Turnover – 7 AM on Tue, 7:30 AM Mon, Wed, Thu, Fri, Sat, Sun

- Gyn-Onc Tumor Board
Students assigned to Gyn-Oncology will attend Tumor Board held on alternating Fridays – check with your Resident or Fellow for the date/time
7945 Wolf River Blvd
- Gyn-Onc M&M Conference
Students assigned to Gyn-Oncology will attend the M&M conference held on alternating Fridays – check with your Resident or Fellow for the date/time
7945 Wolf River Blvd

ASSIGNMENTS:

Clinical Skills Assessments

Students will complete clinical skills rubrics for the following skills:

- Pelvic Exam
- Breast Exam

These rubrics may be completed in Attendings' clinic or Residents' clinic and sometimes in Gyn-Onc clinic. You must be directly observed by a faculty member or supervising resident for each skill. Students will have 2 attempts for each skills assessment and must achieve a rating of "able to perform independently" on at least 4 items per rubric in order to pass this assignment. This is a pass/fail assignment that must be completed in the Clerkship Handbook and turned in to the clerkship coordinator by the end of the clerkship. It is the student's responsibility to alert the attending or supervising resident to the need for this assessment, and to ensure that both skills assessments are completed prior to the end of the clerkship.

- Observed H&P - History and Physical

You are required to have a resident or attending observe your history taking and physical exam skills and complete the Observed H&P form in the Clerkship Handbook (Orange book). If you do not perform the skill adequately, you and the resident/attending should discuss ways to improve then they should observe you again for completion.

Case Logs

To ensure that you are seeing a breadth of clinical scenarios, we require documentation of 14 Competencies (Case Logs) in eMedley. This is comprised of **Procedures** and **Diagnoses**. Your Case Logs will be checked by the Clerkship Director or Assistant Clerkship Director. If denied, you need to revise your Case Log and resubmit it.

Enter your Case Logs weekly – do not wait until the end of the clerkship. Case Logs must all be submitted in eMedley by Shelf Day.

Procedures

1. Low-risk Ob prenatal visit (perform)
2. Vaginal delivery (assist)
3. Perineal laceration repair (observe)
4. Cesarean section (observe)
5. Hysterectomy – Abdominal, vaginal, or laparoscopic (observe)
6. Dilation and Curettage (observe)
7. Annual Gyn visit (perform)

Procedure Log template – please follow the format below

Select: **Competency** (Procedure)

Select: **Level of participation**

- Observed
- Assisted
- Performed

Select: **Physician who supervised** the procedure

Include in paragraph:

- Indication for procedure
- Key steps
- State level of involvement using active language (e.g., I sutured, etc.)
- You can select/include more than 1 procedure in your Note but each competency/procedure must be a separate paragraph

Diagnoses

- 1, Abnormal Pap smear
2. Abnormal uterine bleeding or Fibroids
3. Menopausal symptoms
4. Ovarian cyst or Adnexal mass
5. Preeclampsia or Pregnancy complicated by Diabetes Mellitus or Preterm Labor
6. Sexually transmitted infection or Urinary tract infection
7. Spontaneous abortion or Ectopic pregnancy

Diagnosis Log template – please follow the format below

Select: **Level of participation** as

- Active participant
- Alternative experience - standardized patient
- Alternative experience - online case

Select: **Competency** (Diagnosis)

You may use the same patient for multiple competencies but must follow the template above for each competency

Include in your paragraph: (about 1 sentence each):

- Presenting sign/symptoms of patient
- Pertinent exam/labs/studies
- Final diagnosis/treatment plan
- One thing you learned from this patient/diagnosis

Alternative Experience

If you did not see a Procedure or Diagnosis – Your Note should look like this:

Operative vaginal delivery:

I did not see an operative vaginal delivery on this rotation, but I learned about this from the APGO uWISE quiz on Obstetrical Procedures and the Up-to-Date article on Operative Vaginal Deliveries.

I learned that operative vaginal deliveries are indicated for prolonged second stage of labor in order to avoid cesarean delivery. A vacuum or suction delivery is usually preferred over forceps due to maternal comfort. Common complications include lacerations to the fetal scalp and fetal cephalohematoma.

List your resource/webpage

Time Logs

Log your hours (Time Logs) in eMedley daily or weekly. Time Logs will be checked multiple times throughout the clerkship by the coordinator and you will be notified if you are behind. Time Logs must be entered in eMedley by Shelf Exam Day.

uWISE

UTHSC has an active subscription to the APGO (Association of Professors of Gynecology and Obstetrics) uWISE self-assessment tool, which allows you to have a personal subscription during your Ob/Gyn Clerkship. The APGO Undergraduate Web-Based Interactive Self-Evaluation (uWISE) is a 600-question interactive self-exam designed to help medical students acquire the necessary basic knowledge in Obstetrics and Gynecology. Students find this resource to be an extremely helpful study tool since it allows you to gain feedback on each of the questions as you move through the various exams.

You will be provided with a link that will take you to a page where you will create your log in credentials. You must use your UT E-mail address as your Username, then create a password. Using your UT E-mail address allows us to manage your individual subscription.

Please launch and use the uWISE link provided each time you utilize uWISE. You CANNOT bookmark this link - you must launch and use the link every time you access uWISE. uWISE is not housed on APGO.org

NOTE: You do not need to re-register each time you launch the uWISE link, simply click on: Sign In NOW

Do not share your login credentials with anyone. These credentials are connected to your personal scores, which will be displayed on your portal page. By sharing your login, you will also be breaking the Copyright and Use Guidelines for this resource.

Once you set up a login, you will have access to uWISE until you have completed the Ob/Gyn Clerkship

2 quizzes are required: Comp 2 - Ob 50 Questions or Comp 3 - Gyn 50 Questions (due prior to the Mid-Rotation Meeting in Week 4 or 5) and Comp 4 - 100 Questions (due by Shelf Exam Day). Completion of the 2 quizzes is **5%** of a student's Grade. For self-study, it is recommended that you take all the uWISE quizzes.

To download your Scores / Transcript Report - Go to: (My Learning > Grades> Click here for your transcript). Send your Transcript / Quiz scores to the coordinator. Save your Transcript, as you will not be able to access your results once the Clerkship is over.

uWISE Handbook: You will be provided with a link to the uWISE handbook, which has instructions on how to reset your password, view your quiz score, transcript, etc.

MISCELLANEOUS INFORMATION:

- a. **Scrubs** - While in sterile areas of ROH (OR and L&D), only wear gray ROH-issued scrubs. This is a JCAHO requirement. Obtain ROH (gray) scrubs by swiping your ROH ID badge at the Trauma Scrub Dispensing machine for 2 shirts and 2 pants. Do not take scrubs home to launder. Scrubs must be returned to the Return Scrub machine in Trauma or the Return Scrub machine in L&D (by the back desk). Place 1 scrub piece in each slot in the drawer, not all 4 pieces at once or 2 pieces into 1 slot, because the machine will not record that you returned anything. Any issues with the scrub machines, contact the Clerkship Coordinator and/or the ROH Linen Services Manager: 901 545-7990 (7AM-3PM). Students cannot keep ROH scrubs. Scrubs must be returned to the machine at the end of the Ob/Gyn Clerkship (Shelf Exam Day) because the student's codes expire, and the machine will not accept the scrubs. If this occurs, bring your scrubs to the coordinator, who will return them to Linen Services where your account will be cleared. Be careful and try to avoid getting blood/fluids on your scrubs by being properly gowned (wear PPE). If scrubs are not returned at the end of the Clerkship ROH will charge a student \$12.50 per scrub piece. Payment must be made at the ROH Business Office - Ground Floor Adams Building and proof of payment (receipt from the ROH Business Office) provided in order to clear the account. Students will not be able to obtain scrubs for another rotation, e.g., surgery, until this is done.
- b. **ID badge** – Students will need a ROH ID badge in order to enter the Rout Center lobby doors, L&D, Evaluations, Rout 3, Rout 4 and ROH parking
- c. **ROH Security office** – located on the 1st Floor of the Chandler building. Contact: ROH Security Office ((01) 545-7700
- d. **Codes** – The coordinator will email the Codes to the Physician Lounge, Surgery, and clinic
- e. **Parking** – Students can park at the ROH garage, corner of Pauline & Jefferson, for the duration of their Ob/Gyn Clerkship. To exit the garage, swipe your ROH ID badge
- f. **Lockers** – there are no assigned lockers. Students assigned to L&D can use 1 locker in the Physician's Lounge. Students assigned to ROH Gyn surgery (Chandler) may use an available locker in the men's locker room or women's locker room.
- g. **Shuttle bus** – ROH operates a shuttle bus 24/7. The shuttle bus stops in front of the Rout Center – L&D, ROH parking garage, Outpatient clinic – 880 Madison, and the Adams building. There is no charge.

POLICIES:

1. Attendance:

Excused Absences and Wellness Days Policy

<https://uthsc.policymedical.net/policymed/anonymous/docViewer?stoken=de47aa28-16aa-408b-9c96-cb04f232964f&dtoken=384bc83b-53c4-4f5b-bdcc-da934a57ef8e>

- All absences must be approved by the Clerkship Director
- A Limited Leave Request must be submitted 30 days prior to the start of the Clerkship for (weddings, conferences, routine health care, etc.) See Excused Absence and Wellness Day Limited Leave Request Form and Policy in **OLSEN**
- You are **REQUIRED** to attend rounds, Grand Rounds, lectures, clinical assignments, meetings, and conferences
- Lectures and conferences take precedence over clinical responsibilities except in unusual circumstances, e.g., triplet delivery!
- If you have a fever, flu, stomach virus, etc., **DO NOT** come in. Inform the Clerkship Director or coordinator via Email or phone call. Go to University Health Services or your private physician
- If out more than 2 Days, a Return to Work/School Note is **REQUIRED**, as well as make-up time (L&D or clinic)
- CDC Guidelines – no fever for 24 hours

2. Clinical Supervision Policy:

UTHSC

<https://uthsc.policymedical.net/policymed/artifact/list#>

Baptist [II.3.Trainee Supervision Policy Baptist.pdf](#)

3. Disaster Preparedness:

<https://www.uthsc.edu/campus-safety/emergency-preparedness/index.php>

4. Dress codes/Scrubs - see MERL

<https://www.uthsc.edu/medicine/medical-education/merl.php>

Business attire/casual clothes are to be worn to the hospital. The student will change into scrubs with his/her white coat. At the end of shift, the student will change back into street clothes. Scrubs must be left at the hospital.

5. Grading policies:

- a. UT Grading Policies
- b. Retaking exams

6. Health Policy:

7. Inclement Weather Policy:

<https://uthsc.policymedical.net/>

8. Mistreatment Policy:
<https://uthsc.policymedical.net/>
a. Review of chain of command for reporting mistreatment

9. Occupational Exposure/Needle Stick Injury:
<https://uthsc.policymedical.net/>
i. Methodist Policy and contacts
ii. Baptist Policy and contacts
iii. ROH Policy and contacts

UTHSC Incident Report Form:

<http://finance.tennessee.edu/wp-content/uploads/forms/Incident-Report.pdf>

10. Professionalism/Professional Code of Conduct Policies:
a. Code of Professional Conduct
b. Student Policy SA116 – Student Substance Abuse Policy

11. Security/Active Shooter Plan/Safety Escort:
<https://uthsc.edu/campus-safety/emergency-preparedness/index.php>

UT Security and escort service (901) 448-4444 on campus 8-4444
https://www.uthsc.edu/campuspolice/handbook_operations.php

ROH Security – 901 545-7700

ROH Rout Security – 901 545-6088

- 12 Work (Duty Hours) Policy:
• 80 hours/week averaged over the entire clerkship
• One day off in 7 – averaged over the clerkship

- 13 Policy Search Tool:
<https://uthsc.policymedical.net/>

IMPORTANT ADDITIONAL CLERKSHIP CONTACT

