PROGRAM AND FACULTY EVALUATION

Resident Evaluation of Program and Faculty
Residents must be given the opportunity to evaluate their program and teaching faculty at least once a year. This evaluation must be confidential and in writing. Online evaluations using New Innovations can provide confidentiality for the resident. In the case of small or one-person fellowships, the evaluations may be collated with the core program to ensure confidentiality. The results of residents’ assessments will be included in the annual program evaluation.

Program Director Evaluation of Faculty
Each program director must evaluate the teaching faculty on an annual basis. The program director must provide feedback to the faculty based on evaluation data and approve continued participation of faculty in the educational program.

Faculty Evaluation of Program
Faculty must have the opportunity to annually evaluate the program confidentially and in writing. The results will be included in the annual program evaluation.

Annual Program Evaluation
Each ACGME-accredited residency program will establish a Program Evaluation Committee (PEC) to participate in the development of the program’s curriculum and related learning activities, and to annually evaluate the program to assess the effectiveness of that curriculum, and to identify actions needed to foster continued program improvement and correction of areas of non-compliance with ACGME standards.

A) Procedure

1) The Program Director will appoint the Program Evaluation Committee (PEC).

2) The PEC will be composed of at least 2 members of the residency program’s faculty, and include at least one resident (unless there are no residents enrolled in the program). The PEC will function in accordance with the written description of its responsibilities, as specified in item 3, below.

3) The PEC will participate actively in:
   a. Planning, developing, implementing, and evaluating all significant activities of the residency program.
   b. Reviewing and making recommendations for revision of competency-based curriculum goals and objectives.
   c. Addressing areas of non-compliance with ACGME standards
   d. Reviewing the program annually, using evaluations of faculty, residents, and others as specified.

A copy of the annual program evaluation must be sent to the DIO. If deficiencies are identified, the written plan for improvement should be reviewed by faculty and approved in meeting minutes.