PERMITTED TRAVEL

1. SES/AUA
2. AUA/SFU/SPU
3. AAP Section on Urology/SFU
4. Any additional regional or national meetings for which research has been accepted for presentation
5. Additional permission may be granted to attend other conferences with prior approval from the Program Director

TRAVEL REIMBURSEMENT

All educational trips must be approved by the Program Director. These trips will be approved if the budget allows. Expenses will be covered by LeBonheur education funds when the budget allows.

Meals: No meal allowance will be allowed if the registration fee includes all meals for the day.

Hotel: All hotels must be conference hotels to be considered for reimbursement. You will need to make sure the hotel bill reflects a zero balance indicating payment has been made.

Airline: If you book your ticket electronically, through Expedia, etc. it may take longer to get reimbursed. Please remember to include a boarding pass from the airline with your receipt.

Itemized receipts for lodging and meals must be received within two weeks of completion of travel in order to be considered for reimbursement.