

**Department of Urology**

**PROGRAM EVALUATION COMMITTEE AND THE ANNUAL PROGRAM EVALUATION**

**EFFECTIVE DATE:** July 1, 2013

**PURPOSE:**
To establish the composition and responsibilities of the Program Evaluation Committee, and to establish a formal, systematic process to annually evaluate the educational effectiveness of the Urology Residency Program curriculum, in accordance with the program evaluation and improvement requirements of the ACGME and the UTHSC GMEC.

**POLICY:**
Each ACGME-accredited residency program will establish a Program Evaluation Committee to participate in the development of the program’s curriculum and related learning activities, and to annually evaluate the program to assess the effectiveness of that curriculum, and to identify actions needed to foster continued program improvement and correction of areas of non-compliance with ACGME standards.

**PROCEDURE:**

Program Evaluation Committee

1. The program director will appoint the Program Evaluation Committee (PEC).

2. The Program Evaluation Committee will be composed of at least 2 members of the residency program’s faculty, and include at least one resident (unless there are no residents enrolled in the program.) The PEC will function in accordance with the written description of its responsibilities, as specified in item 3, below.

3. The Program Evaluation committee will participate actively in
   
   a. planning, developing, implementing, and evaluating all significant activities of the residency program;

   b. reviewing and making recommendations for revision of competency-based curriculum goals and objectives

   c. addressing areas of non-compliance with ACGME standards, and

   d. reviewing the program annually, using evaluations of faculty, residents, and others, as specified below.