NIH Policy on Public Access and PubMed Forum

Deborah L. Smith, Ed.D.
Research Affairs
Brenda F. Green, MLS
Associate Professor/Coordinator
UTHSC Library

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NIH Manuscript Submission Process

Brenda F. Green, MLS
Associate Professor/Coordinator
UTHSC Library
Session Goals

• Review Manuscript Submission Process

• Demonstrate How to Search the Health Sciences Library E-Journal List to Display Full-text Journal Articles

• Demonstrate How to Search PubMed Medline Journals Database to Determine if a Journal is Covered in PubMed
Prior to submitting manuscripts, you must log in to the system using one of the following described at this link: [http://www.nihms.nih.gov/](http://www.nihms.nih.gov/)

1. eRA Commons
2. NIH Login
3. HHMI Login
4. MyNCBI
Complying with the Revised NIH Public Access Policy

START

Compliance Process

Check NIH List of Journals.

Does journal publisher allow authors to comply?

Yes → Does publisher submit to PMC, or on behalf of authors upon acceptance of publication to be made publicly available within 12 months of publication?

Yes → Author/PI will receive two emails from NIHMS:

1. Approve PDF Version
2. Approve Web Version

Author/PI must approve PDF and Web versions as part of the compliance process.

No → Contact the Editor-in-Chief or journal publisher to negotiate permission to retain the right to comply.

No → Choose a different journal for publication.

Same stipulations include:

- Version to submit
- Embargo period (12 months max)
- Link to final published version
- Link to publisher website
- Check with publisher to confirm stipulations.

After Submit to PMC

Author/PI self-submits to PMC

Author/PI will receive one email from NIHMS:

1. Approve Web Version

Citing the PMCID reference number of the publication in future NIH applications, proposals, and progress reports.

Compliance Process Completed.

For more information, contact Cathy Sarli at sarli@wulm.edu
How to Submit an Article
Accessing A-Z eJournals
Accessing PubMed from the Library’s Homepage
PubMed Journal Database

- Search by topic, journal title or abbreviation, ISSN, or browse by subject terms.

- Limit searches to PubMed journals and/or currently indexed.

- Lists of all Entrez journals and those with links to full-text web sites are available.
Questions?

NIHMS System Slide Show:  

Public Access Frequently Asked Questions  
http://www.nihms.nih.gov/faq.html
NIH Public Access Policy

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Current info is posted on the NIH website:

- http://publicaccess.nih.gov/
UTHSC Links

• Link on UTHSC Research Administration Home Page:
  – http://www.utmem.edu/research/research_admin/

• Link to UTHSC Library Web page:
  – http://library.utmem.edu/reference/oai
Legal Requirement

- NIH Public Access Policy implements Division G, Title II, Section 218 of PL 110-161 (Consolidated Appropriations Act, 2008):
  
  - The Director of the National Institutes of Health shall require that all investigators funded by the NIH submit or have submitted for them to the National Library of Medicine’s PubMed Central an electronic version of their final, peer-reviewed manuscripts upon acceptance for publication, to be made publicly available no later than 12 months after the official date of publication: Provided, That the NIH shall implement the public access policy in a manner consistent with copyright law.
Journals May Submit Articles

• The NIH has a link to a list of journals that submit articles to PubMed:
  – http://publicaccess.nih.gov/submit_process_journals.htm
What is PubMed Central?

• PubMed Central (PMC) is the NIH digital archive of full-text, peer-reviewed journal articles. Its content is publicly accessible and integrated with other databases.

http://www.pubmedcentral.nih.gov
Specifics

• The NIH Public Access Policy applies to all peer-reviewed articles [papers] that arise, in whole or in part, from direct costs funded by NIH, or from NIH staff, that are accepted for publication on or after April 7, 2008.

• Institutions and investigators are responsible for ensuring that any publishing or copyright agreements concerning submitted articles fully comply with this Policy.

• NIH Notice: NOT-OD-08-033
Investigator Responsibility

- Do not sign copyright waiver unless the publisher agrees to PubMed submission.
- If publisher submits to PubMed, check the submission to be sure it is accurate and includes full text, graphs, etc. and allows for release within 12 months.
- Approve final manuscript for submission to PubMed.
Institution Responsibility

• Informing Investigators of policy; providing training as necessary to facilitate the PubMed submission process

• Checking progress reports to ensure that citations are appropriate
Specifics (cont’d)

• The final, peer-reviewed manuscript includes all graphics and supplemental materials that are associated with the article.

• NIH Notice: NOT-OD-08-033
• Beginning May 25, 2008, anyone submitting an application, proposal or progress report to the NIH must include the PMC or NIH Manuscript Submission reference number when citing applicable articles that arise from their NIH funded research. This policy includes applications submitted to the NIH for the May 25, 2008 due date and subsequent due dates.

• NOTE: On e-SNAPs, be sure Manuscript Submission System is available

• NIH Notice: NOT-OD-08-033
Welcome dsmith

Institution: UNIVERSITY OF TENNESSEE HEALTH SCI CTR
Authority: Log-out

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Grant List eSNAP Upload Science

Edit Business PD/PI Assurance Report

eSNAP Menu

NIH Manuscript Submission System Status: Available

Application Information

Grant Number:
Institution:
UNIVERSITY OF TENNESSEE HEALTH SCI CTR
PI Name:
Project Title:
Due Date:
05/16/2008
Current Reviewer:
Smith, Deborah L
Status:
Reviewer Work in Progress

Status of Completion:
Upload Science Complete
Organization Information Complete
Performance Sites Complete
Key Personnel Complete
Easy Submission to PubMed

• Submitting a manuscript usually takes less than 10 minutes.
FAQs on the Policy

Contacts

Library Reference Desk – 448-5404

ORA – 448-5587