

How to Install EndNote X6 for Windows

Office of Information Technology

The EndNote program, developed by Thomson Reuters, is used by researchers, scholarly writers, students, and librarians to search online bibliographic databases, organize their references, images and PDFs in any language, and create bibliographies and figure lists instantly. EndNote runs on both Windows and Macintosh.

Faculty, staff and students can download and install EndNote for free from the Internet Downloads area at <https://web.dii.utk.edu/softwaredistribution/>. If you have questions about installing or using EndNote, you can call the UT Libraries at 974-4171 or send an email to endnote@utk.edu. There is also an EndNote support web page at <http://www.lib.utk.edu/refs/endnote/>.

This software must be used only for university related work. If your paper benefits any outside organization (except for federal grant providing agencies like NSF or NIH), you need to purchase a separate commercial license, even if you do not charge that organization.

If your research project involves collecting or analyzing data, OIT's Research Computing Support (RCS) may be able to help you. At the Knoxville campus, most students, faculty and staff researchers can receive up to 10 hours of free assistance each semester with determining sample sizes, designing surveys and deploying them on web pages, scanning and scoring Scan Forms, acquiring and managing data, analyzing data or text, visualizing data through interactive or presentation graphics, and interpreting the results. See <http://oit.utk.edu/research> for details.

System Requirements for Windows

- Windows XP (SP3), Vista (32/64 bit) and Windows 7 (32/64 bit); Install latest service packs
- Pentium 450-megahertz (MHz) or faster processor
- 180MB hard disk space available
- 256 MB RAM
- CD-ROM drive required for installation - not required for download installation
- Internet connection required to access EndNote Web or to search online databases
- EndNote libraries are compatible across Windows and Mac OS X platforms
- EndNote is Unicode compliant
- To use MSI installation, it is necessary to have the latest Windows Updates installed

Word Processor Compatibility

EndNote X6 is compatible with the following word processing and text formats:

- Cite While You Write is compatible with
 - Microsoft Word 2003, 2007 & 2010 (32/64 bit)
 - OpenOffice.org Writer 3 (EndNote only)
 - Mathematica 8

See additional details for other versions of EndNote and word processor compatibility at <http://endnote.com/en/requirements>

Pre-Installation Information

- To download the software from <https://web.dii.utk.edu/softwaredistribution/>, you must first enter your UT NETID and password. When logged in, select **Thomson Reuters** and then **EndNote X6 for Windows** to start the download process. In the Download window, click *Save*. After installation, you can delete this zip file folder.
- After you have downloaded the zip file from the server, you have to extract the files before installing them. By following the instructions in the Installation section, you will have the required license file and you will not be prompted for the product key.
- When you download from the OIT server, you will get the latest EndNote full release. To ensure that you have all the patches, you should check for updates, especially after the initial installation. Patches or fixes for EndNote are not included in the zip file downloaded from the OIT server. Instructions for getting updates are included in the Installation section.
- If you have questions about installing or using EndNote, you can call the UT Libraries at 865-974-4171 or send an email to endnote@utk.edu. There is also an EndNote support web page at <http://www.lib.utk.edu/refs/endnote>.

Installation

1. Make sure no applications are running, especially any programs that are part of the Microsoft Office Suite.
2. Download the EndNote X6 file folder (**EndNoteX6Windows.zip**) from the OIT download as described in the **Pre-Installations Information** section above.
3. In the directory where you downloaded the EndNoteX6Windows.zip folder, right-click the folder and choose *Extract All*. Select the destination folder and press *Extract*.
4. In the directory where the files were extracted, you will have two files: ENX6Inst.msi and License.dat. Double-click on the installation file named *ENX6Inst.msi*. The EndNote X6 Setup window will display a Welcome message. Click *Next*.
5. The EndNote X6 Setup window will display the Licensee, Serial Number and license information. To accept the terms and to continue the installation, click *Accept*.
6. After reading the EndNote X6 Read Me Information, click *Next*.
7. After reading the End User License Agreement, select the radial button *I accept the license agreement*. Click *Next*.
8. When prompted for the Installation Type, read the descriptions and select either Typical (default) or Custom (recommended for advanced EndNote users only). Click *Next*.
9. When prompted to Select Destination, choose the default folder (recommended) or Browse to select another folder. Click *Next*.
10. At the Select Default Citation Manager prompt, the EndNote Wizard will detect and display a message if you have Microsoft Word installed. To use EndNote as your default Citation Manager for Microsoft Word, check the checkbox and click *Next*.
11. At the Ready to Install the Application prompt, click *Next*.

12. Updating System and EndNote X6 Setup popup windows will show the installation progress. After EndNote X6 is successfully installed, click *Finish*.
13. Finally, as recommended in the **Pre-Installation Information** section above, start an EndNote session and check for updates (requires Internet connection). Within the session, select *Help >> EndNote Program Update* and click *Next*. If updates are found, follow the installation prompts. You must close EndNote to run the update installer. After the update has been successfully installed, click *Finish*.

Training and Documentation

There are a number of ways to learn how to use ENDNOTE products, including attending training workshops, reading manuals or help files or one-on-one training.

The ENDNOTE package itself contains a brief tutorial that is available when you start it, or by choosing Tutorial from the Help menu. The UTK library offers EndNote training workshops. More information and workshop schedule can be found at <http://www.lib.utk.edu/refs/endnote/>

OIT also offers software training workshops on a wide range of software, including Microsoft Word. See <http://web.utk.edu/~training> for details.