

UNIVERSITY OF TENNESSEE
COLLEGE OF MEDICINE

Policy on Excused Absences for Presentations

Approved by: Committee on Undergraduate Medical Education (CUME)

Approval date: 2/3/2015:scb

Revision Date:

Latest Review Date:

POLICY STATEMENT:

Students are both encouraged and required to take part in scholarly projects including research, patient safety/quality improvement, or in community and global population health. Many of our students are involved in ongoing research projects and many be invited to present their work at regional or national meetings. The clerkship directors wish to encourage scholarly activity and will work with student to allow them to present their work with as little impact on patient care and team responsibilities as possible.

- A. Students should submit a request in writing for permission to be absent from the course for the purpose of presenting scholarly work.
- B. The invitation to present the work should be included with the request for an excused absence.
- C. The request should be submitted as soon as the student receives the invitation to present at the meeting.
- D. Clerkship Directors may refuse the request for time off if it is made less than 30 days before the requested excused absence.