

University of Tennessee Health Science Center
2019 PROMOTION AND TENURE CHECKLIST and
Summary of FINAL PROBATIONARY REVIEW of Tenure-Track Faculty

Form 5

Name: _____ Preferred First Name: _____

Recommended for: Tenure Promotion to Rank: _____

Tenure Status: On Tenure Track Tenured Not Eligible for Tenure

Tenure Review Date: _____
 Date Tenure Awarded: _____
 Reason Not Eligible: _____

Department _____ College _____
 Personnel ID# _____ Highest Degree _____
 Home Street Address _____
 Home City _____ State: _____ Zip Code: _____

First UTHSC Appointment Date: _____ Rank _____
 Current UTHSC Appointment Date: _____ Rank _____
 Total # of Years as UTHSC Faculty _____ Total # of Years as Faculty Anywhere _____
 Years in Present Rank at UTHSC _____ NOTE: For AFSA Use Only.

Committee Votes

PROMOTION VOTES & METRIC GRID SCORE

Department ¹	# Yes _____	# No _____	# Abstained _____	# Recused _____	# Ineligible _____	Metric Score _____
College ¹	# Yes _____	# No _____	# Abstained _____	# Recused _____	# Ineligible _____	Metric Score _____

Comments

Committee Votes

TENURE VOTES

Department ¹	# Yes _____	# No _____	# Abstained _____	# Recused _____	# Ineligible _____
College ¹	# Yes _____	# No _____	# Abstained _____	# Recused _____	# Ineligible _____

Comments

ATTACHMENTS (in order as below)

- | | |
|--|---|
| <input type="checkbox"/> Dean's Letter (with justification statement required if early promotion and/or tenure) | <input type="checkbox"/> Department Committee Letter (indicate if dissenting report is to be included) |
| <input type="checkbox"/> College Committee Letter (indicate if dissenting report is to be included) | <input type="checkbox"/> Reference Letters (internal & external; on letterhead & signed; rank indicated; tenured, if tenure rec.) |
| <input type="checkbox"/> Chair's Letter (with justification statement required if early promotion and/or tenure) | <input type="checkbox"/> Current CV in proper UTHSC format |

Form Prepared By (type full name) _____ **Phone #** _____ **Date Prepared** _____

¹ Indicate number of positive and negative recommendations as well as number of abstentions, recusals, and ineligible to vote committee members. If no departmental or college committee was convened, include reason in the relevant comment box.