**GMEC Approval Form**

**Increase in Program Complement Request**

Name of Program: Click here to enter text.

Name of Program Director: Click here to enter text.

Current number of ACGME approved positions: Click here to enter text.

Current number of residents in program: Click here to enter text.

Current number of funded positions: Click here to enter text.

Proposed increase: Click here to enter text.

Requested effective date: Click here to enter text.

Temporary or Permanent increase: Click here to enter text.

Current faculty to resident ratio: Click here to enter text.

Faculty to resident ratio with additional positions: Click here to enter text.

**Attach the following:**

* Educational rationale
* Current block schedule
* Proposed block schedule
* Letters from entities that are funding the positions
* Reponses to citations on the most recent letter of accreditation from ACGME
* Any major changes to the program since the last site visit
* If applicable to your specialty, discuss the current number of procedures and case volume and the result of the increased number of trainees
* What effect does this increase have on other training programs

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 Chair Division Chief (if applicable)

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 Program Director Core Program Director (if applicable)

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 Business Manager/Director