

UNIVERSITY OF TENNESSEE COLLEGE OF MEDICINE GRADUATE MEDICAL EDUCATION FACT SHEET

- Residents in the University of Tennessee Graduate Medical Education Program are considered student employees. As student employees, proper registration procedures are essential. If you did not receive a registration form in the mail, please contact the Graduate Medical Education Office immediately. The **GME Office** is located in **Suite 1031** of the **910 Madison Building**. The phone number is (901) 448-5364.
- As a student employee of The University of Tennessee, you will be paid by the University. The University is on a monthly payroll system. Residents in the University of Tennessee Graduate Medical Education Program participate in Social Security. The current FICA deduction is 7.65%. Payday is the last working day of the month. Direct deposit is mandatory for all employees. Direct deposit remittance forms can be picked up in your department (i.e., internal medicine, OB/GYN, surgery, etc.) on payday.
- **The annual base salary scale for 2009-2010 is:**
 - **PGY 1 \$43,260**
 - **PGY 2 \$44,805**
 - **PGY 3 \$46,350**
 - **PGY 4 \$47,895**
 - **PGY 5 \$49,440**
 - **PGY 6 \$50,985**
 - **PGY 7 \$52,530**
- ***In addition to the base salary, each resident receives \$600.00 per year for disability and life insurance which is payroll deducted.**
- As a State of Tennessee student/employee, your professional liability coverage is provided by the Tennessee Claims Commission Act of 1985.
- Uniforms will be issued from Landau Uniforms, 1004 Madison Avenue. If you have not been fitted, please go to Landau as soon as possible.
- All mailboxes are located in your departmental office. Please check your boxes frequently.
- Health insurance coverage is not automatic. The payroll deduction from your monthly check will be as follows:
 - Individual \$65.00
 - Employee & Spouse \$125.00
 - Employee & Children \$110.00
 - Family \$175.00

- Your insurance representatives will be available after the orientation to assist you if you have any questions.
- Identification badges will be made by UT Security. You must wear your UT I.D. at all times in the hospitals.
- Our web site is located at www.utmem.edu/gme. Our GME policies and procedures are located here.
- The Office of General Counsel must be notified if you receive a subpoena. Their phone number is 448-5615.
- You are required to receive a TB test every year.
- All HIPAA training modules must be completed within 30 days of employment.