



Employee Relations Organizations Meeting
August 24th, 2023 – 2:00p to 3:00p
Zoom

Moderator: Debbie Long

Representatives Present:

ERC: Jessica Ross, David Meyer, Ann Fields, Michelle Shiver, Flavenia Leaper, Shenicia Richardson, Shannon Brown, Kyle Smith, Ramona Jackson, Michelle Shiver, Keshia Giboney, Katora Jones, Corey Newell, Janette Smith

ESC: Kristi Forman, Patti Smith, Yin Su, Cynthia Tooley, Libby Pelham, DeSha Bolden, Kimberlee Norwood, Blake Dingman, LaTisha Williams, Selena Strong, Peggy Reisser

Representatives Absent: Anna Norris, Elaine Robinson, Linda Johnson, Terri Fought, Veronica Horton

Minutes Secretary: Debbie Long

Visitors: Brandi Martin, Employee Relations – FML Specialist

Meeting Agenda and Minutes

2:00pm **Welcome and Attendance – Debbie Long**
“We are elected to support employee issues, policy, and organizational challenges.”

2:05pm **Family Medical Leave (FML), Sick Leave Bank, and Workers Compensation policy overview – Brandi Martin**

FMLA

<https://www.uthsc.edu/hr/employee-relations/fmla.php>

Sick Leave Bank

<https://www.uthsc.edu/hr/employee-relations/sick-leave-bank.php>

Workers Compensation

<https://www.uthsc.edu/hr/employee-relations/workers-compensation.php>

Employee Assistance Program (EAP)

<https://www.uthsc.edu/hr/benefits/eap.php>

2:40pm

Round Table

Operations

2nd Annual Family Giving Campaign for the month of September. Sock give away event midway through the event.

UTHSC license plates promotion and encourage people to get a UTHSC license plate. Can be obtained through your county clerks office. A great way to be an ambassador in the community for UTHSC. A webpage is being developed for additional information on the license plate, items such as how to purchase, renewal, etc. A 1,000 plates must be printed in order to for license plate printing to stay in operation – so please encourage.

Raji Kurapatti, new Executive Vice Chancellor begins September 1st.

Finalized Strategic Plan – its important to use to know and understand the strategic plan so we are all on the same page:

<https://uthsc.edu/about/strategic-plan/index.php>

AFSA

2nd Annual IPE Day will be October 20th (Interprofessional Education) – allows students to cross learn with other students in other disciplines to learn more about their discipline. Volunteers are needed! Signup registration will be coming soon.

Financial Aid Counselor being recruited currently and in need of a good candidate pool – please encourage friends, family, and associates who may be interested to apply.

IT

Networking has begun testing new wireless systems with the intent to improve our campus through IT access when issues arise and increase responsiveness.

Ongoing issue with accessing Employee Self Service in Google Chrome, from the IRIS Help Desk - we are currently working to solve. In the meantime, we suggest the following steps: Use a different browser temporarily. No user has reported the errors in either Firefox or Edge.

- The following steps have resolved the error for some users, but not all:
 - Uninstall and reinstall the Chrome browser.
 - Clear all cache/cookies in your Chrome browser.
 - Access the IRIS Web Portal in a Chrome “incognito” window. For more on incognito browsing, see the following link from Google support: <https://support.google.com/chrome/answer/95464?hl=en&co=GENIE.Platform%3DDesktop&oco=0>



- Pharmacy Keisha Giboney moving to College of Pharmacy as Financial Coordinator
Debra Jones moving to College of Pharmacy as Business Manager
Marketing & Communications Manager position open in CoP – need good talent pool!
Position also open in Nashville for Administrative Aid – please share.
- Medicine Dean Strome has left College of Medicine and Dr. Nick Verne is the interim Dean until a new Dean is hired.